

**FLEETWOOD BOROUGH COUNCIL MINUTES**

X  BOROUGH COUNCIL MEETING        BOROUGH COUNCIL WORKSHOP  
DATE: November 9, 2015

**Roll Call:**

<u> x </u> Suzanne Pittella Touch	<u> x </u> Tammy Gore, Mayor
<u> x </u> Pete Merkel	<u> x </u> Colin Boyer, Secretary
<u> x </u> Jim Meals	<u> x </u> Andrew George, Esq.
<u> x </u> Chris Young	
<u> x </u> Suzan Wetherhold	
<u>   </u> Mike Fella	
<u> x </u> Ralph Touch	

**Also Present:**

x  Greg Ebeling, Public Works Director  
 x  Robert Weidner, Highway Commissioner  
 x  Steve Stinsky, Police Chief  
 x  System Design -- Craig Momose  
    Reading Eagle \_\_\_\_\_  
    Patriot \_\_\_\_\_

The regular monthly Borough Council Meeting held at 110 West Arch Street, Suite 113 was called to order at 6:31pm by Borough Council President Suzanne Touch.

Police Chief Stinsky reported the monthly police activity in the Borough and Township and submitted his monthly report. Chief Stinsky stated that one of the three persons involved in the Grand Central Taproom robbery is in custody. Fleetwood Police and Northern Berks Regional Police investigated a twitter based threat of possible school violence at the Fleetwood High School. The investigation by police departments and school administrators determined the threat was blown out of proportion through successive re-tweets. A tractor trailer carrying a load of lead to East Penn Mfg became disabled and completely blocked Main and Franklin Streets. Chief Stinsky reported that the Night Fire and Long Gun qualifications were conducted. Chief Stinsky and Officer Ulshafer completed their defensive tactics instructor training. Officer Geisinger completed annual crash reconstruction training. Recording equipment for interview room is being installed November 16, 2015.

Council went into Executive Session for contract discussion at 6:40pm and returned at 7:20pm.

**Guests:** (Following are guests who addressed the Council, the entire guest list is attached)

Doug Rauch from the law firm of Georgeadis Setley discussed the line of credit for the water project for Richmond, Main and Franklin streets. PennDot would bill the Borough

at the end of the project. Bids will open either December 3<sup>rd</sup> or 17<sup>th</sup>. The trend is showing that interest rates will increase. The Borough could apply for a 2 or 3 year line of credit now which would be locked in to the current interest rates. Doug mentioned that it would cost the Borough approximately \$20,000 for closing costs, bank, and council fees. Mayor Gore questioned if there was any penalty if the Borough applied for the line of credit and then did not use it. Doug said there would not be any penalty, but the closing cost amount would be lost monies. Doug questioned if he should survey banks for acquiring a line of credit. It was decided that Doug should hold off on his bank survey. Pete Merkel will look at the monies that are currently available to see what we have now and would have over 3 years when the water project is completed. Based on these findings will help determine if a line of credit needs to be obtained. Pete noted that the Borough does have debt from when the water towers at the Reservoir were upgraded.

Russell Anderson from the Borough Planning Commission presented plans regarding the Peter's subdivision on East Vine Street at the end of the borough line. Russell stated that the Borough Planning Commission is in favor of the subdivision. Russell requested Council to review the various plans and if the subdivision is approved, all the drawings need to be signed and left for the surveyor. Council will have its engineers review the proposal.

Roger Mumma expressed his concern of the effect that prohibited parking will have on Main Street with the PennDot project is completed. Council explained that there will be parking in the municipal lot and that the no parking regulation is from PennDot since it is a State road.

Roger Mumma also mentioned that he has galvanized pipes and that the cost of their replacement in conjunction with the PennDot project may be burdensome. He questioned if the route of the pipes from the street can be moved to minimize the extent of the excavation. Pete Merkel and Eric Burkert offered to inspect the existing line and come up with a viable solution. Council mentioned that the borough will help residents with setting up financing for their resident water pipe replacements.

Susan Snyder and 3 Boy Scouts from Troop 183 attended the meeting to learn what occurs at a Borough meeting and gather information. The scouts are working on a Citizenship Merit Badge. The scouts need to discuss with their troop the information they have from the Borough meeting. Suzanne Touch explained the different committees (Water, Roads, Finance, Public Safety, Park/Pools) and voting on new, amending or removal of ordinances. A copy of October Borough meeting minutes were given to the troop members.

### **SDE Update**

Craig Momose from SDE gave his update to Council:

**Arch St. Project:** Craig sent out recommendation for the Arch Street project to be paid for a total of **\$336,870.28**. The cost of the project was **\$47,000** less than contract. Greg Ebeling turned in bill to Kap Stauffer.

Motion to pay New Enterprise Stone and Lime Company **\$336,870.28**.

Made by: Jim Meals    Seconded by: Ralph Touch  
  X   Motion Carried                             Motion Failed

**Pool:** Recommendation drafts for the construction are ready for review. The plans include new coping, tiles, and cement work. Demo to these areas could be done throughout the winter and reconstruction done in spring. Council recommended that Craig Momose do a walk-thru with Bobby Weidner and revise plans as needed. Final specs/plans should be presented to Council at the November 2015 Workshop meeting. They would be ready to open bids on December 12, 2015. It was stated that SDE is a month late in presenting the plans to Council.

**319 N. Franklin Street:** Craig to look at the property and document findings. It was mentioned that the TVs that resident Robert Hawkins spoke of at the October Borough meeting were not seen when SDE was at the property. Suzanne Touch noted that Mr. Robert Hawkins told her that TVs were still on the property.

**309 S. Franklin Street:** Craig reported that Ehrlich's report showed that 5 of the 6 bait stations showed activity. Ehrlich did note that someone (possibly neighbors) had moved one of the traps from its original placement location. Ehrlich moved that bait station back to the original location. Ehrlich will check the traps every 2 weeks and report back to the borough. It was also mentioned that a door of the residence is propped open with a chair and there are concerns that the house is not secure and is not occupied. Craig will observe the property and cite owners if appropriate.

**23 West Washington Street (house structure fire property):** Council questioned if someone pursued the demolition permit. Craig had spoken to Janice. Craig will contact owners to get information. Craig to check and update borough officials on status.

### **Committee Statuses:**

#### **Codes Committee:**

#### **Sewer/Water Committee:**

Pete to provide updates on the security of the Reservoir and Wells.

#### **Streets/Highway:**

East Locust Street – There is a stretch of road that is in very bad condition. There was a bid for \$6,500 to repair this section of road if able to do it before the winter weather arrives. If not, then cold patch will be used on this section of the road.

Salt was received at a cost of \$24,000. There is \$12,000 in budget for this year yet.

Bobby Weidner requested Council's approval to replace 3 windows at a total cost of \$1,140.

Motion by Chris Young to have windows replaced.

Made by: Chris Young    Seconded by:

X   Motion Carried

     Motion Failed

Leaf collecting has started. This week they will be collecting above the railroad tracks. The following week they will work on collecting on the north sided of Main Street. It was mentioned that every Wednesday the leaves are collected from the State roads (Richmond, Main and Franklin). There was discussion of posting the zones and schedule of leaf collecting on the Borough website.

**Public Safety:**

Met with Richmond Township to discuss issues. There is a Richmond Township meeting tonight. They are awaiting outcome of the township meeting to learn the status of the Fleetwood Police contract for patrolling in Richmond Township.

**Personnel:**

**Recreation Board:**

A dance is scheduled for Friday, November 20<sup>th</sup> at the Fleetwood Community Center. Chaperones are needed for the dance.

The Tree Lighting ceremony is scheduled for Sunday, December 6<sup>th</sup>. Santa and Mrs. Claus will be attending.

**Parks/Pool:**

The pool is cleaned and ready for renovations. The new speakers that were installed at the pool are working well. Suzan Wetherhold will follow-up with SDE regarding the grant for pool renovations.

The park has been winterized. Tammy Gore will check with Nick Stoltzfus (Rotary member) regarding the Rotary helping with the replacement of 6 benches. Suzanne Touch asked Suzan Wetherhold to document the equipment that is in storage.

**Fleetwood Sign placement at Fleetwood Bible Church-**

The church wants to connect to Fleetwood Water hookup and if possible also the Fleetwood Sewer when Route 662 is torn up for construction. Discussed that it will depend on how far the main water and sewer lines go. The thought is that the water main only goes to the fire hydrant across from the Fleetwood Grange. This will be discussed at the Fleetwood Water Authority meeting which is scheduled Tuesday, November 17<sup>th</sup>. Pete Merkel will talk to Jeff Hummel. It was mentioned that Jeff Hummel had stated that the Fleetwood Bible Church may purchase land from the Peter's farm. It was mentioned that the water and sewer lines may go through the Peter's farm property that is next to Route 662. If the church purchases this land, the Fleetwood sign placement location would change. The church requested a license agreement for the sign placement. If this ends up as a license agreement, then brick pillars would not be constructed for the sign. Some other type of poles (that are not permanent) would be used to support the sign.

**Community Center:**

Cafeteria Improvements – about \$10,000 for replacement of appliances. Tammy Gore and Suzanne Touch mentioned that the oven is not operable. The sound system has arrived.

Conversion of Tennis Courts (Arch and Green Streets) to a parking lot – Tammy Gore will discuss this project at the November Workshop meeting.

The Holiday Santa Parade is scheduled for Saturday, December 12, 2015 at 9:00am. Parade route starts at the Fleetwood High School and will travel South on Richmond Street to Main Street, east on Main Street to Laurel Street, Laurel Street to Arch Street ending in front of the Fleetwood Community Center. Chris Young to follow-up with Gina to make sure the contract is on file for the use of the Gym/Cafeteria. Motion to approve this parade route and the use of the Gym and Cafeteria in the Community Center

**Made by: Chris Young    Seconded by: Pete Merkel**  
**X   Motion Carried                             Motion Failed**

**Redevelopment:**

PennDot Project – The project will be started in the spring of 2016. Bids have not been awarded yet; possibly December 10<sup>th</sup>. Pete Merkel has asked Lisa Martin (Project Manager) to provide a full set of drawings/plans to be reviewed by Council and the SDE Engineers.

Pete Merkel has drawings to show resident Pat Wagenhurst (East Main Street). Greg Ebeling reported that they have found 5 properties so far that have galvanized pipes. There are about 27 more residences that need to be inspected. The remaining residents who need to have their properties inspected will be contacted to have appointments scheduled.

**Main Street Walkway project:**

Andrew George is working with the Berks Redevelopment Authority. The contractor did not backfill the property correctly. Andrew George sent a letter to this contractor for them to correct the problem at no cost. The contractor has not responded to this letter. Tom Unger will discuss with the contractor to see what the cost would be to correctly redo the compaction. A quote was received from Descoco in the amount of \$50,000 to correct the compaction on this site. The engineers agree with the recommendations from Descoco. Pete Merkel will contact the contractor who provided the backfill/compaction service at the Dragon 21 site (corner of Main and Franklin Streets) to have them provide an estimate quote for correcting the compaction at the Main Street Walkway site.

**Capital:**

Chris Young mentioned that the finalization of the budget is pending the outcome of the Richmond Township meeting that is taking place tonight. Chris will send out a copy of the final budget to be reviewed and discussed at the November Workshop meeting. At the Workshop meeting will authorize to advertise for the December Borough meeting.

**Finance:**

Motion to approve payment of monthly bills as submitted and reviewed by Finance.

**Made by: Ralph Touch    Seconded by: Chris Young**

**Motion Carried**                       **Motion Failed**

**Record Destruction/Disposal Resolutions:**

- 1) To Dispose Records as set forth of the Municipal Manual December 16, 2008.  
Resolution #2015-11-01.
- 2) Record Disposal Schedule and Procedures.  
Resolution #2015-11-02.

Motion to dispose/destroy records as stated in above 2 Resolution documents

**Made by: Chris Young    Seconded by: Ralph Touch**

**Motion Carried**                       **Motion Failed**

Council has asked Andrew George, Esq. to also attend the Borough Council Workshop meetings starting this month.

Motion to approve the minutes of the October 2015 Borough Council and Workshop Meetings.

**Made by: Ralph Touch    Seconded by: Suzan Wetherhold**

**Motion Carried**                       **Motion Failed**

Motion to adjourn meeting at 8:55pm

**Made by: Chris Young    Seconded by: Jim Meals**

**Motion Carried**                       **Motion Failed**