

**FLEETWOOD BOROUGH COUNCIL MINUTES**

BOROUGH COUNCIL MEETING     BOROUGH COUNCIL WORKSHOP

**Date: November 14, 2016**

**Roll Call:**

<input type="checkbox"/> Suzanne Pittella Touch	<input checked="" type="checkbox"/> Tammy Gore, Mayor
<input checked="" type="checkbox"/> Pete Merkel	<input checked="" type="checkbox"/> Doreen O'Neil, Secretary
<input checked="" type="checkbox"/> Jim Meals	<input checked="" type="checkbox"/> Kevin Musheno, Esq.
<input checked="" type="checkbox"/> Chris Young	
<input checked="" type="checkbox"/> Ralph Touch	
<input checked="" type="checkbox"/> Colin Boyer	
<input checked="" type="checkbox"/> John Rothenberger	

**Also Present:**

Greg Ebeling, Public Works Director  
 Robert Weidner, Highway Commissioner  
 Greg Geisinger, Police Sergeant  
 Barry Isett & Associates – Ryan Kern  
 Reading Eagle – Carole Duran  
 Patriot \_\_\_\_\_

The regular monthly Borough Council Meeting held at 110 West Arch Street, Suite 113 was called to order at 6:30pm by Borough Council Vice-President Peter Merkel.

**Police Department**

Sergeant Geisinger provided Council with police report for October 2016. Part-time officers, Micah Long and Stephen Williams are actively working with the police department. The officers have attended mental health training regarding autism. The route 222 construction is completed for now and will resume March 2017. South Richmond Street within the borough will be closed until June 2017. New Alley will be closed on Wednesday, November 16<sup>th</sup> from 7:30am until 5:00pm to allow hook-up of the water line for South Richmond Street. Flaggers will be on-site at New Alley during this time. The Holiday Santa parade is scheduled for Saturday, December 10<sup>th</sup>.

## **Barry Isett & Associates (BIA) Update**

### **MS4 Report**

Christine (BIA) is coordinating with Greg Ebeling. Ryan questioned the education posters that were given to the borough in September. Greg mentioned they were redundant to what we have.

### **North Richmond Street (between Washington and Arch Streets)**

Ryan needs to meet with Greg Ebeling to discuss when the best time would be to schedule the construction of this section of road.

### **East Vine Street**

Possible construction would be scheduled for 2018.

### **Tennis Courts/Basketball Courts (Arch and Green Streets)**

Ryan noted that he was waiting for feedback from the borough. This project is to move forward. Bids are being collected and pricing for signage. Greg Ebeling will handle scheduling the fence to be taken down and at the same time the basketball nets/poles will be removed.

Ryan will coordinate with Ralph Touch. Ryan will mail the aerial views/designs of the parking lot to Ralph.

### **Playground Expansion**

Payment for consideration was sent to Janice De Lay. Council mentioned that this was approved by capital.

### **Franklin Street Overhead Walkway**

A certified letter was sent to the property owner (this was the second letter that was sent out) regarding the unsafe conditions of the overhead walkway. If there is no response in 30 days, a third letter will be sent. If no response in 30 days following the mailing of the third letter, it is then goes to the magistrate.

**Guests:** See Attached list.

**New Alley**

A resident explained to Council their incident with New Alley on November 2<sup>nd</sup> (two days after South Richmond Street construction had started). The resident was traveling from Pricetown into Fleetwood and went the wrong way on New Alley. The resident was stopped by a Police Officer. The resident received a ticket for the traffic violation. They questioned why warnings weren't issue to drivers and stated that they plan on going before Judge Greth to fight the ticket.

**Friends of the Fleetwood Playground**

Daphne Bauer and Dawn Geschwindt presented a \$17,908.94 check to Council as the final payment for the new playground equipment in the Fleetwood Community Park. A brief review of time line – in 2003 they and a few others started gathering ideas for new playground equipment and layout designs. It was reported that the playground is completed and it is used on a daily basis.

**Committee Statutes:**

**Ordinance Changes – Part 1 – Codification Project**

Chris Young and Ralph Touch have updated cross reference of numbers to match state codes. (Fire Pit, New pool rules, Tree Commission changes, etc). Future ordinances will reference the codification numbers. All ordinances will stay in one book which will allow them to be posted on website making it easier to search and be viewed by residents. This goes into affect once the proper signatures (Tammy Gore, Pete Merkel) are made.

**Ordinance #: 623**

Motion to adopt the ordinance changes – Part 1 – Codification Project.

**Made by: Ralph Touch      Seconded by: Chris Young**

**X   Motion Carried**

**Motion Failed**

**Ordinance Changes – Part 2 – Codification Project**

Chris and Ralph stopped with the construction, plumbing codes which will be Part 2 of this project. These need to be reviewed.

## **Streets and Highways**

### **4-Way Signal at Main and Franklin Streets**

Chris Young reported that the email was sent out last week. Mike Rebert (PennDot Engineer) stated that this was valid and a feasible plan. The local PennDot workers had not been updated by Mike Rebert of the plan.

Chris had talked to Brandon (PennDot), Brandon was not aware of Mike Rebert telling the Fleetwood Borough Council that this was a valid plan. Chris told Mike and Brandon that they need better line of communication between themselves

No land needs to be taken for this project. The cost is \$40,000 for the temporary traffic signal. (\$20,000 will be paid this year and the other \$20,000 will be paid in 2017 and has been listed as a capital line item. Chris mentioned that PennDot will handle the signage.

Comments:

Pete – Okay with the temporary light.

Tammy – We have applied for an 80% grant for the permanent traffic signal.

Chris – Tractor trailer trucks will not be allowed to make a right hand turn from South Franklin onto East Main Street during the temporary traffic signal functioning. Once the permanent light signal is installed, then truck traffic will be allowed to make right turns. The permanent traffic signal is wired differently, timers are set and the stop bar on East Main Street would be moved. The permanent light signal would be addressed if the grant is approved.

Colin – Questioned the Road Crews thoughts. Greg noted they will do what needs to be done.

Motion to proceed with the temporary signal light at East Main for South Franklin Street.

**Made by: John Rothenberger      Seconded by: Ralph Touch**

**X   Motion Carried**

**Motion Failed**

Following this approved motion, Chris emailed PennDot letting them know to proceed. Installation will be in 5 weeks from today.

### **South Richmond Street Construction**

It was reported that there a gas leak today. It was stated that Brandon (PennDot) had responded well in notifying Pete Merkel and Greg Ebeling of the incident.

Brandon is notifying RoadCon that the project is shutdown as of today and they are not allowed to dig until a UGI Inspector is on-site. The rule will be: if RoadCon plans on digging within 5 feet of a gas line, they need to have a UGI Inspector on-site.

It was stated that when this rule was put in place during the North Franklin Street construction, gas lines were not longer being struck by the RoadCon crew.

## **Streets and Highways (Continued)**

### **New Alley (between East Pine Street and the South Richmond Street)**

Tammy Gore expressed concern of the traffic violators who are going the wrong way on this one-way road. New Alley is one-way southbound. There has been some decrease in violators. PennDot is paying for extra police coverage, but the police cannot be there all the time.

Greg Ebeling expressed concern of people risking others lives. People are moving the barricades. He noted that barricades were moved over the weekend and people were driving up/down South Richmond Street.

Greg mentioned that he and Bobby Weidner talked about adding another 'Do Not Enter' sign that would be eye level. Signs/barricades cannot be put in the middle of the street because of liability to the borough.

It was stated that PennDot has offered to add more signs. PennDot recommended closing New Alley. Tammy mentioned there was discussion about putting a gate up to close the alley. Greg mentioned that he continues to hear that New Alley will be closed (entrance onto South Richmond Street, once the construction is completed).

Tammy asked Council their thoughts for now:

Jim – Keep open

Ralph – Close

Pete – Asked that Tammy check with Chief Stinsky how many tickets are being given and if it remains a problem then address closing.

Chris – Keep open and look at adding other signage

Colin – Keep open, address issue of parked cars

John – Keep open

***Decision for now is to keep New Alley open.***

There was discussion regarding installation of cameras. Chris stated that in Pennsylvania it's required to have a face with the license plate number, which is tough to do since Pennsylvania does have license plates on front bumpers.

### **Parking on New Alley**

There was discussion regarding the cars that are parked along New Alley.

There is an ordinance that covers this parking issue. Greg was authorized to have Bobby install the No Parking Signs and the Police Department will need to enforce. There will be 'No Parking' allowed on East or West sides of New Alley.

If the cars have a current inspection, they could be parked on the stone Tannery lot during the construction phase.

If a guardrail is installed to close off the southern end of New Alley following construction, then parking on New Alley may be re-considered.

### **Truck No Left Turn (Poplar Street and South Franklin Street)**

John Rothenberger stated that this sign needs to be taken down while South Richmond Street is under construction. During the construction phase local truck traffic is permitted to make a left turn from Poplar Street onto South Franklin Street. The road was ground down under the overhead walkway to add additional clearance for the local truck traffic.

## **Streets and Highways (Continued)**

### **One East Main Street**

Since the sidewalks are done at One East Main Street, Pete asked Greg to have RoadCon clean up the lot, remove port-a-potty, etc so that we can stone the lot, add signage and turn it into a borough parking lot.

### **Elm and Chestnut Streets**

Pete inquired how residents access Elm Street now that the construction on South Richmond Street has started. It was stated that the Fleetwood Police issued permits to residents for two cars. Residents with permits are allowed to travel north on South Chestnut Street (which is a one-way South bound) and travel east on West Elm Street (which is one way West bound) to reach their residences.

## **Safety Committee**

There is a need of an official safety program for on job-site for non-uniformed Fleetwood Borough Road Crew employees. John Kesslering would be the administrator and Jim Meals will be the supervisor from Council.

Motion to adopt and enact this safety program.

**Made by: Ralph Touch      Seconded by: Pete Merkel**

**X   Motion Carried**

**\_\_\_ Motion Failed**

## **Finance**

Chris distributed copies of the budget to Council. It is the same budget/changes discussed a meeting a few weeks ago. The budget for 2017 is \$2, 220, 619.00 (\$225,000 increase). The 2017 budget calls for a 1/4 mill tax increase.

Motion for Kevin Musheno, Esq to advertise the budget for the December 12<sup>th</sup> borough council meeting.

**Made by: Chris Young      Seconded by: Ralph Touch**

**X   Motion Carried**

**\_\_\_ Motion Failed**

Going with the 3% increase for Richmond Township police coverage. Council approved extra funding for police evidence position. Chief is considering increase of hours for clerk. Richmond Township has a meeting this week, if they reject the 3%, then Council will need to re-address.

There was a question regarding rental amounts for tenants of the Community Center. Colin Boyer mentioned that our fee for the District Justice is much lower than other surrounding communities. Council mentioned that the rental fee was re-negotiated last year when more space was given to the District Justice and a three year lease was signed. This will be reviewed and considered when renewal of lease comes due.

**Other:**

**Willow Creek Wetlands**

Tammy Gore mentioned that Fred Reigel (a resident on Brookefield Drive) inquired about planting 6-8 Willow trees along Willow Creek (behind the Fleetwood High School).

Chris inquired as to what would need to be done to maintain the area. It was recommended that the resident get approval from the Penn State Ag department. Tammy will notify Fred that Council is not apposed but he needs to get approval from the Penn State Ag department.

**PSAB Conference**

Tammy mentioned to Council that she has a gift certificate to attend the PSAB Conference (May 7-10<sup>th</sup>) at the Hershey Lodge. If someone on Council is interested in attending they can have the certificate.

**Benches in Fleetwood Park**

The Fleetwood Rotary finished installing the park benches in the area around the band shell seats. Chris will email a thank you to Nick Stoltzfus for his services.

**Plaque at Fleetwood Park Playground**

Tammy will address plans for creating a plaque acknowledging John Watkins (Architect) for his services with the playground planning/design.

**Tri-Valley YMCA Holiday Parade**

Parade will be held on Saturday, December 10, 2016. The parade route will be the same as the Homecoming route. Depart Fleetwood High School to Maple, to Greenway, to Forest, to Vine, to Arch, to Richmond Street and back to the High School.

Motion to allow Bobby Weidner and other Fleetwood Borough employees to help and participate in the parade.

**Made by: Chris Young**

**Seconded by: Ralph Touch**

**X   Motion Carried**

**\_\_\_ Motion Failed**

**Fleetwood Rec Board Tree Lighting**

Tree lighting festivities will be held in the Fleetwood Park on Sunday, December 4, 2016 at 6:30pm. Prior to the tree lighting, the Fleetwood Rec Board will be hosting a crafts event at the Town Square on West Main Street.

**Quarantine - Spotted Lantern Fly**

Greg Ebeling reported that the Spotted Lantern Fly is present in the Fleetwood Borough. Sven from the AG department will communicate with borough. Leaves are not a problem. Yard waste (tree trimmings) and firewood is the problem. John Baker has an office in Boyertown. Dana Rhoads will oversee work with the borough.

**Other (continued);**

**Christmas Decorations, etc for Street Poles along Main Street**

Colin Boyer reported that the Fleetwood Lions Club is interested in helping to donate funds toward new Christmas lights/decorations for the street poles along Main Street. He requested costs and information regarding the decorations. This would be to replace the snowflake lights that are being used.

Chris Young mentioned that the Fleetwood Rec Board is considering ideas for banners to memorialize our town heroes and veterans. The banners they have looked at are about \$200 each.

**Board Proposal document**

This document is in regards to the lease for Surge Volleyball. This document is being reviewed by Andy George, Esq.

Motion to pay the October bills.

**Made by: Ralph Touch**

**Seconded by: Chris Young**

**X   Motion Carried**

**Motion Failed**

Motion to approve the minutes of the October 11<sup>th</sup> borough council meeting.

**Made by: Ralph Touch**

**Seconded by: Jim Meals**

**X   Motion Carried**

**Motion Failed**

Motion to adjourn meeting at 8:00pm.

**Made by: Jim Meals**

**Seconded by: Colin Boyer**

**X   Motion Carried**

**Motion Failed**

**Submitted by:**

**Doreen O'Neil, Borough Secretary**