

FLEETWOOD BOROUGH COUNCIL MINUTES

BOROUGH COUNCIL MEETING BOROUGH COUNCIL WORKSHOP

Date: February 13, 2017

Roll Call:

<input checked="" type="checkbox"/> Suzanne Pittella Touch	<input checked="" type="checkbox"/> Tammy Gore, Mayor
<input checked="" type="checkbox"/> Pete Merkel	<input checked="" type="checkbox"/> Doreen O'Neil, Secretary
<input checked="" type="checkbox"/> Jim Meals	<input checked="" type="checkbox"/> Andrew George, Esq.
<input checked="" type="checkbox"/> Chris Young	
<input checked="" type="checkbox"/> Ralph Touch	
<input checked="" type="checkbox"/> Colin Boyer	
<input checked="" type="checkbox"/> John Rothenberger	

Also Present:

Greg Ebeling, Public Works Director
 Robert Weidner, Highway Commissioner
 Steve Stinsky, Police Chief
 Barry Isett & Associates – Ryan Kern
 Reading Eagle _____
 Patriot _____

Guests: See Attached list.

The regular monthly Borough Council Meeting held at 110 West Arch Street, Suite 113 was called to order at 6:30pm by Borough Council President, Suzanne Touch.

Police Department

Chief Stinsky provided Council with the police report for January 2017. Chief reported that two part-time officers have passed their background checks and he is asking Council for permission to hire the officers pending results of medical/drug testing. One officer would assist with evidence room duties and criminal investigation. The other officer would patrol the borough and township. Motion to hire the 2 officers pending results of their medical/drug testing.

Made by: Colin Boyer Seconded by: Chris Young

Motion Carried **Motion Failed**

Chief was given approval to gather quotes for the purchase of new police vehicle. Chief Stinsky will be attending a meeting March 2, 2017 regarding the round-a-bout construction at Route 222 and 662.

Police Department (Continued)

Chief reported that per Brandon (PennDot representative) the South Richmond Street construction is ahead of schedule and looking to be completed mid-May to June 2017. The next phase of road construction will be West Main Street between Richmond Street and the bridge by the Fleetwood Park.

Crossing Guards have inquired about raises. The crossing guard at Richmond and Somerset Streets has been relocated to another busier intersection. Coverage at Richmond and Somerset Streets is being handled by a police officer when possible.

There are still issues with traffic flow on New Alley. Traffic is still going the wrong way on the one way alley. Police coverage in this area is still active.

A 'Dead End/No Outlet' sign was placed at East Jackson Street (that goes back to the 'Reed' property) and also on South Willow Streets (at East Pine Street).

Barry Isett & Associates (BIA) Update – Ryan Kern

MS4 Report

Christine is trying to set up a meeting with borough staff to discuss pollution reduction.

North Richmond Street (between Washington and Arch Streets)

Ryan met with Greg to look at road.

Walnuttown Road

Ryan met with Greg to look at road. This road is in fair to mid-condition.

East Vine Street

Ryan will meet with Greg on 02-15-17 to discuss road.

19 West Washington Street (Site of structure fire)

Colin inquired about the status of the property and demolition permit. Ryan will discuss with Larry (BIA) and have Larry call Colin.

Village Butcher (43 West Main Street property – Site of structure fire)

Suzanne inquired as to the status of this property. Chris mentioned he spoke to Chad Moyer who is from Berks Fire and Water Restorations. Chad is meeting with the owners, and progress is occurring slowly.

ARRO – Brad Smith

Bids for Street Construction/Paving

Brad presented the following as the low bidders for these projects:

- North Richmond Street (between Washington and Arch Streets) – Passerini \$135,159.00
- West Elm Street - Barrasso Excavating \$136,785.00
- Pine Street – Barrasso Excavating \$64,725.00

Motion to accept the above bids for all three roads.

Made by: John Rothenberger Seconded by: Pete Merkel

X Motion Carried

Motion Failed

Source Water Protection Plan

Brad reported that the contract is coming to an end at the end of June 2017. There is no cost to the Borough to renew the contract. DEP is covering the cost.

John and Pete need to compile list of businesses where hazardous waste pollution could occur and review the list and have it approved by Water Department officials. This list needs to be shared with Council at workshop meeting.

Committee Statuses:

Reappointments and Fee Approvals

There was discussion regarding the Resolution draft of Reappointments and Fee Approvals. Discussed the Shade Tree Commission – Jody Heffner is being removed as Chairman. Council asked that Doreen check with Tim O’Neil for recommendations of someone else to sit on the Shade Tree Commission. This person needs to be a borough resident, minimum 18 years of age and have knowledge of trees.

Record Disposal of 2009

Motion to approve resolution for disposal of records from 2009.

Made by: Ralph Touch Seconded by: John Rothenberger

X Motion Carried

Motion Failed

Resolution paperwork was signed. Two copies were given to Andy George, Esq and remaining copies given to Lorrie. **Resolution: 2017-02-13**

Business Inspection Ordinance

The first paper draft was presented to Council. The purpose of the business inspections is to ensure the safety of customers at these locations. This would be similar to the Landlord Rental Inspection ordinance. There was mention of no cost to register the business (contact names and emergency contact numbers). There would be a cost for the commercial inspection. It was suggested to get a list of commercial inspection items from Ryan Kern. Chris forwarded an example of a commercial inspection from another municipality to Council members and John Manmiller to review. John Manmiller noted that he has a copy of document from Wyomissing and will compare. A copy of the first draft was given to Andy George, Esq. to review and also asked Andy to look at other municipalities to see if we need to add anything to ours.

Committee Statutes (Continued):

Fleetwood Pool

The pool letter that Mary Templin drafted to Richmond Township and Maiden creek Township was revised by Tammy. The revised letter will be given to Suzanne to sign and be sent out to these township officials. The letter is asking these townships if they would like to join a partnership with the Fleetwood Pool and the costs for the partnership. If the township(s) decides to join the partnership, then the cost of the pool pass for these township residents would be the same as a Fleetwood resident.

There was mention to readdress this partnership proposal with the townships again in September 2017 as they look at their upcoming budgets for 2018.

Mary Templin has recommended new ticket prices for the 2017 pool season. These new prices will be reviewed and approved at the March meeting.

Ralph mentioned that a chemical pump is being purchased for the pool at a cost of \$1500.

Tannery Release

The bank owned the Tannery lot. The borough leased the lot from the bank. The borough applied for a grant to do testing on the lot, which did not require the borough to own the property. The borough applied for a grant to remediate the property to have it paved, which will require the borough to own the property.

Need to amend the Lease Purchase agreement. The borough needs to own the land to get the grant money. When the grant money (75%) is received, the lot property will be capped. There will be no residential development on this lot. Once the lot property is capped, then a clean bill of health can be issued.

Home-based Business Ordinance

Copies of the rewritten ordinance was given to Council members. There was discussion regarding penalties, is there an appeal process, there was discussion of person coming to council first before applying for a variance. It was stated that the Zoning officials would determine if valid home-based business.

It was discussed that this a zoning ordinance and Berks County Zoning needs to review and give permission of this ordinance, then it can be advertised.

Motion to have Andy George, Esq. address with Berks County Zoning and then advertise the new ordinance.

Made by: Chris Young
X Motion Carried

Seconded by: Colin Boyer
Motion Failed

Streets and Highways:

Liquid Fuels Audit

All quotes (regardless of dollar amount) and with formal documentation will be brought to Council meetings for Council to grant approval. If the quote is over \$19,500 it will need to go out for bids.

Liquid Fuel monies will be used for street repairs.

The Capital Project of \$10,000 for sealing roads will be put on hold until next Council meeting.

The Borough Audit is occurring next week.

South Richmond Street Railroad Crossing

Greg reported that they will be boring under the railroad tracks. During that time, the train service will be shutdown.

Other:

Fleetwood Bank

Tim Snyder (CEO) expressed concern of no parking on South Franklin Street which is causing negative feedback from the bank customers. Customers are having trouble crossing South Franklin Street with the now 2-way traffic pattern. In addition the neighbors in the surrounding area are now parking on the bank's worker/customer parking lots and lots are full. What is the long term plan? Council reported that a grant was applied for to make the traffic light permanent for 2-way traffic on South Franklin Street. Tim proposed having parking spaces with signage of 'customer 15 minute parking'. To comply with the road width needed, parking cannot be allowed on either side of this section of road. There was discussion to have an engineer look if the sidewalk along the East side of building could be downsized to allow cutouts to be constructed for customer parking and still maintain the proper road width for traffic flow. Council discussed options with stone community lot behind the bank property. It was decided that the stone angled spots along Foundry Alley would be allocated to the Fleetwood Bank for now. There would be one handicap spot and then 3 more angled spots along Foundry Alley. Tim noted he has signs to put up at the back of the bank. Greg will meet with Tim to discuss the allocated angled parking spots.

Tim mentioned that he has personally discussed with the neighbors that were found to be parking in the bank lot. Council directed him to contact Chief Stinsky if the personal discussions do not work. Tim expressed concern that the bank is going through a major renovation and they do not want to see a decrease in customers.

Council asked Greg to have discussion with PennDot/RoadCon regarding the center portion of the large stoned lot. At times the construction vehicles are taking over this area and they should not be in the middle section which would leave room for residents to park on this stoned lot instead of the bank lot.

Other (Continued):

Boiler Room

Ed Bogert inquired about the downstairs boiler job that he had bid on. Council reported that based on government rules and the cost of the job, it needs to be tracked and sent out for multiple bids. The job is to remove the old boilers to make room for storage. Items from the current workshop area will be relocated to the old boiler rooms. The large sum of this project is due to asbestos in one of the old boiler rooms.

It was stated that the small boiler room does not have asbestos. The large boiler room has the asbestos. Bobby will reach out for bids for all 3 boiler rooms and request individual bids for each of the 3 rooms.

Memorandum of Understanding between Berks County Conservation District

Motion for Suzanne Touch to sign the document.

Made by: John Rothenberger Seconded by: Jim Meals

X Motion Carried Motion Failed

Well Houses

The total cost for the repairs to the well house at the Reservoir and the well house at Willow Road is \$2990. This cost will be paid with monies from the Water Department. A copy of the quote is attached to these meeting minutes.

Motion to approve making the repairs to both well houses.

Made by: John Rothenberger Seconded by: Chris Young

X Motion Carried Motion Failed

Handicap Parking Spots

Colin reported that St. Paul’s Lutheran church would like to add 2 additional handicap parking spaces on the west side of Laurel Street. They currently have 1 van and 1 car handicap space on the east side of the church which is where the entry ramp into the church is located. They would like to extend the handicap street parking to have an additional space south of the current space and an additional space north of the current space. It was decided that Bobby would extend the blue curb painting and move the current handicap parking signs to the correct locations. If signage is not placed in proper position, it cannot be enforced.

Other (Continued):

Rotary Welcome Sign

Chris questioned Tammy about this additional sign(s) to be installed at the Welcome to Fleetwood Sign(s). Tammy noted that materials and installation are being addressed, and the Borough would need to provide electric to the sign at the triangle park on Fleetwood Avenue.

The Welcome to Fleetwood Sign that is pending for placement at the Fleetwood Bible Church - Bobby will be filling out a permit for this sign and will need to include the appendage signs with the permit. He will need to have picture and sizes of the appendage sign(s).

Fleetwood Playground Plaque

Waiting for Watkins approval which will be sometime Spring/Summer of 2017.

Personnel

Meeting is occurring on 02-15-17.

Police Audit

This went ok.

Franklin Street Overhead Walkway

This is still with Larry (BIA). Colin will check with Larry about status.

Tennis Courts/Basketball Courts (Arch and Green Streets)

Progress is occurring. The fencing and hoops have been removed to allow conversion to a parking lot for the Community Center.

Snow Emergency Signs

Posting of these signs is still occurring. There was discussion regarding East Locust Street snow emergency parking.

Snow emergency for East Locust between South Franklin and South Buttonwood will be posted on the North side.

Snow emergency for East Locust between South Buttonwood to Dryville Road will be posted on the South side.

Other (Continued):

Eagle Scout Project

Suzanne mentioned that scouts are looking for a project to do. The project must be done by beginning of May 2017. Discussions to have them do curb painting and decal painting at drains sometime in April; this would be dependent on the weather/temperatures.

SunSweet, Inc.

Pete mentioned that Rich who was the CEO of SunSweet, Inc. has retired. Ed Murphy is the new CEO. Pete has met with him. Pete instructed Ed, that if there any questions or concerns, he should contact Pete directly.

Fleetwood Historical Society claim

Chad Moyer is getting the signed contract and check tomorrow for the Historical Society renovations needed due to flooding.

Finance

Motion to approve and pay the January bills.

Made by: Ralph Touch

Seconded by: Chris Young

Motion Carried

Motion Failed

Minutes

Motion to approve the minutes from the January 9, 2017 meeting.

Made by: Chris Young

Seconded by: Jim Meals

Motion Carried

Motion Failed

Motion to adjourn meeting at 8:39pm.

Made by: Jim Meals

Seconded by: Colin Boyer

Motion Carried

Motion Failed

Submitted by:

Doreen O'Neil, Borough Secretary