

FLEETWOOD BOROUGH COUNCIL MINUTES

BOROUGH COUNCIL MEETING BOROUGH COUNCIL WORKSHOP

Date: December 11, 2017

Roll Call:

<input checked="" type="checkbox"/> Suzanne Pittella Touch	<input checked="" type="checkbox"/> Tammy Gore, Mayor
<input checked="" type="checkbox"/> Pete Merkel	<input type="checkbox"/> Doreen O'Neil, Secretary
<input checked="" type="checkbox"/> Jim Meals	<input checked="" type="checkbox"/> Andy George, Esq.
<input checked="" type="checkbox"/> Chris Young	
<input checked="" type="checkbox"/> Ralph Touch (partial attendance)	
<input checked="" type="checkbox"/> Colin Boyer	
<input checked="" type="checkbox"/> John Rothenberger	

Also Present:

Craig Conrad, Public Works Director
 Robert Weidner, Highway Commissioner
 Sgt. Geisinger, Police Dept.
 Barry Isett & Associates
 Reading Eagle
 Patriot _____

Guests:

Daphine Bauer, Arch St.
Joan London, Kozloff Stoudt, PC
Andrew Keuscher, Reading Eagle

The regular monthly Borough Council Meeting held at 110 West Arch Street, Suite 113 was called to order at 6:35pm by Borough Council President, Suzanne Touch.

At 6:35pm an Executive Session was held with Council and Joan London to discuss a litigation issue. The Executive Session concluded at 6:50pm.

Temporary recording secretary. Councilman Meals made a motion that was seconded by Councilman Young to make Councilman Boyer the temporary recording secretary for the December 11, 2017 meeting. He will take and prepare the minutes of the meeting. Motion approved without objection.

Police Department

Sgt. Geisinger provided Council with the November 2017 police report. See attached.

The first phase of the installation of the MVR (Motor Vehicle Records) system into the first two police vehicles was discussed. Several options are available to download the footage from the vehicle into the main computer system. One option is for the automatic wireless download from

the vehicle when it reaches the home base. The other option is for the manual download of the footage. It was agreed to defer to the Chief's discretion on what method to use. It was noted that it can be changed later if the original method does not perform as expected.

Barry Isett & Associates (BIA):

No report.

Visitors

Ms. Bauer who lives on Arch St. expressed her appreciation to Council for the temporary parking restrictions that were implemented on Arch St. during the construction project.

Cable Franchise Agreement

There was a discussion about the cable franchise agreement that was the topic of the special meeting that was held immediately prior to this meeting. It was discussed whether the Borough benefits from the money spent to the cable franchise consortium to negotiate the agreement with the cable company.

Budget

Resolution to adopt the 2018 Budget that was previously advertised.

Made by: Chris Young Seconded by: John Rothenberger
X Motion Carried (without objection) Motion Failed

Approved without objection a request to advertise the required reorganization meeting for January 2, 2018 at 6:30pm.

Approved without objection the request to authorize the solicitor to advertise an Emergency Service Cost Reimbursement Ordinance.

There was a discussion on a proposed Common Parking Ordinance. The discussions pertained to whether to grandfather the Apt units in the business district on Main St. It was noted that any proposed ordinance will have to go to the Planning Commission.

There was a brief discussion about the proposed Sign Ordinance. It will be discussed further at the January meetings.

Casino Resolution

Motion to accept and adopt a resolution to ban Category 4 Casinos in Fleetwood Borough was made by Councilman Merkel and seconded by Councilman Meals. Motion approved without objection.

Green Light-Go Grant

The traffic light at Main and Franklin was discussed. It was noted that it will be necessary to allocate at least \$33,000 from capital for this project. This project consists of the submission of a Green Light-GO Grant application. As part of the application process, a signed T-160 form must be submitted to Penn Dot. Motion to authorize Council President Touch to sign the T-160 form

was made by Councilman Meals and seconded by Councilman Rothenberger. This motion was approved without objection.

Tannery Lot

The paving of the Tannery Lot was discussed. It was noted that a commitment letter to DCED is necessary to obtain matching funds in the amount of \$79,950.00. Motion to authorize Council President Touch to sign the commitment letter to DCED was made by Councilman Young and seconded by Councilman Merkel. Motion approved without objection. It was also noted that \$86,000 will have to be allocated from Capital for this project.

Waste Water Plant

Replacing the reed beds with a sludge press at the waste water plant was discussed. See Attached.

It was noted that the Sewer Committee advocates for this expense and it will likely be a long-term net savings. Motion for the authorization for the Borough to pay for the Sludge Press (\$500,000.00) out of sewer funds and have the Authority pay for the engineering costs was made by Councilman Merkel and seconded by Councilman Rothenberger. Motion passed without objection.

Park Project

The DCED grant for the park was discussed. The initial plan involves the removal of the bathrooms from the concession stand and building new bathrooms. The new bathroom will be connected to the sewer system instead of the current septic system.

Motion to authorize the use of borough sewer funds (up to \$200,000) to supplement the park project to connect the bathrooms to a sewer line was made by Councilman Young and seconded by Councilman Meals. The motion was approved without objection.

Public Works Issues

A request was made by Mr. Conrad to change the normal working hours for public works employees to 7am-3:30pm in order to better serve the borough. It was noted that the personnel manual will have to be updated. Motion made by Councilman Young and seconded by Councilman Rothenberger. Motion approved without objection.

Council authorized Solicitor George to draft a collection letter to Henkels and McCoy for emergency repair work that was completed by borough workers that remains unpaid.

Mr. Conrad noted that the engineering costs for the design of handicap ramps for the proposed 2018 street paving projects has been reduced to \$15,000 from the initial estimate of \$18,200. It was noted that this cost will be paid from capital, but the actual construction costs (approximately \$35,000) will be paid from liquid funds. Motion to authorize this expense was made by Councilman Meals and seconded by Councilman Young. Motion passed without objection.

Community Center

A brief discussion was held regarding the vacant spaces at the Community Center.

Reorg Meeting

It was noted that the newly elected persons will need to have the necessary papers notarized prior to the reorganization meeting on Jan 2nd. Several notary services were discussed.

Bills

Motion to pay bills for November 2017.

Made by: Chris Young

Seconded by: Colin Boyer

Motion Carried

Motion Failed

Minutes

Motion to approve the minutes from the November 13, 2017 borough council meeting.

Made by: James Meals

Seconded by: Peter Merkel

Motion Carried

Motion Failed

Motion to adjourn meeting at 8:25pm.

Made by: John Rothenberger

Seconded by: James Meals

Motion Carried

Motion Failed

Submitted by:

Colin R. Boyer, Temporary Recording Secretary