

FLEETWOOD BOROUGH COUNCIL MINUTES

BOROUGH COUNCIL MEETING

BOROUGH COUNCIL WORKSHOP

Date: June 11, 2018

Roll Call:

Suzanne Pittella Touch

Tammy Gore, Mayor

Pete Merkel

Doreen O'Neil, Secretary

Jim Meals

Alex Ellicker, Esq.

Chris Young

Ralph Touch

Colin Boyer

John Rothenberger

Also Present:

Craig Conrad, Public Works Director

Robert Weidner, Highway Commissioner

Steve Stinsky, Police Chief

John Manmiller, Fleetwood Fire Company Chief

Charles Myers, Barry Isett & Associates

Reading Eagle _____

Patriot _____

The regular monthly Borough Council meeting held at 110 West Arch Street, Suite 113 was called to order at 6:32pm by Vice President Pete Merkel.

Guests: See Attached list.

Police Department

Chief Stinsky provided Council with the police report for May 2018.

Chief provided update on the round-a-bout at routes 662 and 222.

On June 21, 2018 there will be a show and tell meeting with PennDot at the round-about.

Chief updated council on personnel:

- Officer Focht is attending enforcement training
- Angela Arndt has started training
- Andy Wenger is no longer with the department
- Brandon Moris is back to working part-time

The Main Street Construction (Phase 3) is being prepared for paving at the Fleetwood Avenue and Beech Street intersection. There is a status meeting being held on June 13, 2018.

Discussions regarding Police department staff (clerk, criminal investigator, full-time officer).

Chief notified Council that he distributed a copy of the RV Parking permit to each officer. The RV permit is good for 2 weeks. If the officer finds an expired RV Parking permit, they will issue a borough fine to the owner.

Barry Isett & Associates (BIA) – Charles Myers

- **MS4**
BIA sent out the report. Received email from DEP, they are holding the permit. Craig Conrad and Christine (BIA) will be meeting to discuss.

- **Pollution Reduction Plan**
On June 14, 2018, Craig Conrad will be meeting with the BIA team.

- **Fleetwood Park - Concession Stand Renovations & New Restroom Facility**
BIA has schedule and is incorporating information from Arro. Designs of these two facilities will be given to the Fleetwood borough by July 16th for review/approval and signatures. Once approved and signed, the specs will be sent out for bids. Construction is planned to be started October 2018.

- **ADA Project**
This is on hold for now with the intent to send out for possible bid in 2019.

- **North Richmond Street**
Construction on this section of roadway is on hold until notice from borough.

- **East Vine Street**
January 2018 letters regarding curbing and sidewalk were sent out to the residents.

- **BIA Schedule Paperwork**
Charles Myers will send paperwork to Chris Young.

North Richmond Street Bids

Arro engineers received 5 bids. The lowest cost bidder did not meet the requirements that were part of the spec. The next lowest bidder is Wexcon. There was discussion regarding the need to make sure we are doing diligence on how safety issues will be addressed for this project. There is past history regarding some safety concerns when doing road construction.

Pete Merkel noted that Wexcon is the best utility contractor.

Craig Conrad mentioned that North Richmond Street construction needs to be completed before the final blacktop coat is applied to Main Street. North Richmond Street construction will require part of Main Street to be dug out. There was discussion as to what process/review was done by Arro. It was decided that Arro would be scheduled to attend the next borough workshop meeting on June 25, 2018 so questions/concerns can be addressed and possibly award bid at this workshop meeting.

Questions should be emailed to Craig Conrad so he can forward to Arro to prepare for discussion at June 25th meeting. Some questions are – How will the awarded bidder be prepared to avoid incorrect digging and handle safety issues? Did Arro do their diligence on review of the lowest bidder?

Selling Borough Trucks

Craig Conrad informed Council that he felt it would be a good idea to sell the 2004 small blue body truck and the 1999 dump truck. Both vehicles would be sold with the plows. After selling these, there would be 4 dump trucks and 5 pickup trucks in the fleet. A new utility body truck is being purchased for Bobby’s use, and his current truck would still be kept in the fleet.

Motion to sell the 2004 small blue body truck w/ plow and the 1999 dump truck with plow.

Made by: John Rothenberger Seconded by: Ralph Touch

X Motion Carried Motion Failed

Pension

Discussion on Mockenhaupt regarding handling of pension. PSAB has their own actuarial. Chris Young will pursue details on switching from Mockenhaupt to PSAB for pension actuarial services and what the cost savings would be.

Code Committee – Home Business Request

There was a request for a home business at 15 South Franklin Street. There are no modifications needed to the residence. There will be a public hearing in the future for 3 zoning ordinances which includes changes for home businesses. Once these ordinances are put in place, the resident would need to reapply for home business.

Motion to grant resident temporary leeway for home business and use of Tannery lot for parking.

Made by: Ralph Touch Seconded by: Chris Young

X Motion Carried Motion Failed

Safety Committee - Handicap Parking Request

There was a request for a handicap parking spot at 122 N. Walnut Street. All the proper forms have been submitted with the request.

Motion to approve Handicap Parking spot.

Made by: Ralph Touch Seconded by: Pete Merkel

X Motion Carried Motion Failed

Agreement between Borough and Sewer Authority

Motion to allow Chris Young to sign paperwork to pay \$500,000 from Borough to the Sewer Authority.

Made by: Ralph Touch Seconded by: Colin Boyer

X Motion Carried Motion Failed

Capital Budget

Community Center carpeting is on the capital budget for \$22,000. Chris Young stated that he would like to keep getting more of the carpeting replaced which is included in this \$22,000.

Motion to continue replacing carpeting.

Made by: Chris Young Seconded by: Pete Merkel

X Motion Carried Motion Failed

Capital Budget List

Colin Boyer requested that for item #16 on the Capital Budget List it be listed as West Race Street property \$65,000.

Summer Playground and Pool Concession Stand Agreements

Summer Playground –

- Began on June 11, 2018 and runs from 9:00am-1:00pm.
- Agreement of \$3,250 plus cost of insurance not to exceed \$2,000
- Council asked Alex Ellicker, Esq. to remove the ‘Auto Renewal’ verbiage from agreement.

Pool Concession Stand

- Runs from June to September 2018.
- Council asked Alex Ellicker, Esq. to remove the ‘Auto Renewal’ verbiage from agreement.

Alex Ellicker will modify the verbiage on both of these agreements and email revised copies to Ralph Touch.

Motion to allow Ralph Touch to sign revised agreements and take paperwork for signatures from both parties.

Made by: Ralph Touch

X Motion Carried

Seconded by: Chris Young

Motion Failed

Miscellaneous

Colin Boyer questioned if the article about Kutztown EMS leaving would increase the Life Lion service outside of the borough. John Manmiller said that Maxatawny and Topton would pick up calls first and Fleetwood’s Life Lion would be #3 on the list to be called.

John Manmiller reported that the Fleetwood Fire Company will paint the flag pole and replace flag pole rope in the Fleetwood Park, once the ground dries out.

Chris Young complimented Bobby and Craig on the maintenance/up-keep done at the Fleetwood Park. The borough office had received compliments from residents and wanted to pass it along to the Public Works Department workers.

Minutes

Motion to approve the May 14, 2018 borough council meeting minutes.

Made by: Ralph Touch

X Motion Carried

Seconded by: Chris Young

Motion Failed

Bills

Motion to pay bills for May 2018.

Made by: John Rothenberger

Seconded by: Jim Meals

X Motion Carried

Motion Failed

Executive Session

Council went into an Executive session at 8:12pm.

Meeting was called back to order at 8:29pm. No further business.

Motion to adjourn meeting at 8:29pm.

Made by: Jim Meals

Seconded by: Ralph Touch

X Motion Carried

Motion Failed

Submitted by:

Doreen O'Neil, Borough Secretary