

FLEETWOOD BOROUGH COUNCIL MINUTES

BOROUGH COUNCIL MEETING

BOROUGH COUNCIL WORKSHOP

Date: October 15, 2018

Roll Call:

Suzanne Pittella Touch

Tammy Gore, Mayor

Pete Merkel

Doreen O'Neil, Secretary

Jim Meals

Andy George, Esq.

Chris Young

Ralph Touch

Colin Boyer

John Rothenberger

Also Present:

Craig Conrad, Public Works Director

Robert Weidner, Highway Commissioner

Thomas Focht, Police Officer

John Manmiller, Fleetwood Fire Company Chief

Ryan Kern, Barry Isett & Associates

Reading Eagle _____

Patriot _____

The regular monthly Borough Council meeting held at 110 West Arch Street, Suite 113 was called to order at 6:32pm by President Suzanne Touch.

Police Department

Officer Focht provided overview to Council of the September 2018 Police report as attached.

Barry Isett & Associates (BIA) – Ryan Kern

➤ **Arch and Beech Street**

BIA contacted SDE for field reports from when East Arch Street was reconstructed.

SDE stated that the Fleetwood Borough has all the documents.

Discussion among Ryan, Council and 2 residents who live on East Arch Street regarding grade of street, curbing, drains holes from residences curb being partially blocked from macadam.

Question of why the 2 dips were removed at Arch and Beech Streets when road was reconstructed, because now ponding occurs when inclement weather. Discussion on wording of field report regarding the 'grading' of the street.

Council requested that BIA provide letter to them regarding their findings on the road construction for East Arch Street and include recommendations to remediate the problems.

Council will look at prior year minutes regarding discussions with SDE. Council will discuss with Greg Ebeling to see what he recalls from when construction was occurring.

Barry Isett & Associates (BIA) – Ryan Kern (continued)

➤ **Fleetwood Park - New Restroom Facility**

It was stated that all the bids received for this project were over budget. The committee will need to regroup to review scope and discuss reductions. The lowest bids were \$70,000-100,000 over budget. The bids are good for 30 days.
Motion to reject bids since they are all exceed budget amount.

Made by: Chris Young

Seconded by: Ralph Touch

 X **Motion Carried**

 Motion Failed

➤ **Refer to the attached report from BIA Engineers.**

Guests: See Attached list.

Fleetwood Park Creek Bank

Craig Conrad had found grant program on Commissioner Leinbach’s site that if damage from severe rain storms, the NRCS has programs. Efforts by Berks EMA, Craig and Chris Young, they were able to secure funding for the stream bank restoration in the vicinity of the band shell. Photos of the damage were taken and while on location, they noticed the concrete wall along creek bed at West Arch Street was collapsing and that will also be repaired. The grant is covering \$48,400.

The design of this is underway and the Fleetwood Borough will be hosting this project as we are the only project to receive funding in Berks County.

Motion to approve NRCS to fix stream banks with the understanding there may be some administration costs (ex: bid advertising, review of documents by solicitor)

Made by: Chris Young

Seconded by: John Rothenberger

 X **Motion Carried**

 Motion Failed

Public Works

Craig Conrad had emailed a public works report to Council members on October 12, 2018.

Tannery Lot

The borough was awarded a \$285,000 grant from DCED, with \$100K matching funds for a total of \$385,000 to fund the remediation of the Tannery Lot including paving. It was mentioned to have separate bids for each of the different tasks for this project.

It was stated that the agreement with Road-Con is that they return the lot to its original condition prior to the all 3 major PennDOT road construction projects in the borough. Road-Con was using the Tannery Lot as a staging location for supplies and equipment.

Motion to accept the grant and authorize Mayor Tammy Gore to sign the Industrial Sites Clean-up Fund Program documents.

Made by: Chris Young

Seconded by: Ralph Touch

 X **Motion Carried**

 Motion Failed

Surge Lease

Discussion regarding the agreement for Surge to lease the Community Center gym for two years. Borough usage of the gym during non-tournament time will be allowed with adequate notice to Surge.

Motion to authorize President Suzanne Touch to sign lease paperwork.

Made by: Ralph Touch

Seconded by: John Rothenberger

 X **Motion Carried**

 Motion Failed

Pumping Station

The pumping station is owned by the Water Authority and maintained by the Fleetwood Borough. Pete Merkel asked the Water Authority to do a study on the pumps. The Water Authority pulled the pumps to check the condition. They were pumping 200 gallons per minute and should be pumping 300 gallons per minute. The pumps are worn out.

The Water Authority purchased a new pump which arrived today. The new pump will be installed after the flow-meter is received. A follow-up study will be done to see what can be enhanced.

Strause Letter

A residence in the borough had issue with sewer. The homeowner had their plumber rectify the problem, and it was found that issue was on the borough side of the system. This cost the resident \$750 for the repairs. Craig Conrad confirmed the issue was on the borough side. Craig will follow-up with resident on approved motion.

Motion to authorize reimbursement to the homeowner once receipts are provided to the borough.

Made by: Chris Young

Seconded by: Pete Merkel

 X **Motion Carried**

 Motion Failed

Office Copier

The lease for the borough office copier is up for renewal. Chris recommended to Council to purchase a new printer at a cost of \$3800, plus \$48 monthly service fee. By purchasing the printer the savings would be \$1000. Prices for four different copiers were gotten from Edwards.

Motion to purchase a new copier.

Made by: Pete Merkel

Seconded by: Ralph Touch

 X **Motion Carried**

 Motion Failed

School Crossing Guard Contract

Discussion regarding the Crossing Guard contract. The borough would use their best effort to fill the positions. Discussion on billing amount. Mayor Tammy Gore will notify Chris Young of the amount so it can be included in the budget. Andy George, Esq. suggested signing the original agreement and then it would be amended.

Motion to sign contract.

Made by: John Rothenberger

Seconded by: Ralph Touch

 X **Motion Carried**

 Motion Failed

Handicap Parking Applications

There were two handicap parking space applications submitted to be put on West Poplar Street for two residents in the 100 block of South Richmond Street. Neither of the applications provided the required documentation (one did not supply copy of placard and other did not supply copy of driver license). It was discussed that the residents would be notified that additional information would be required before applications can be reviewed.

Henkels and McCoy

Andy George, Esq. discussed that the two incidents involving contractors were settled for \$15,429.78.

Motion to sign the two release documents to obtain settlement reimbursement.

Made by: John Rothenberger Seconded by: Ralph Touch

X Motion Carried Motion Failed

108 West Main Street

Pete Merkel mentioned that the 108 West Main Street property that was purchased by Forino has been renovated. Forino would like to give Council members a tour of this property on 10-29-18 at 5:30pm. Chris Young said he would attend.

Small Water and Sewer Program Letter

Discussion on the Small Water and Sewer Program Commitment Grant Letter for \$125,000 with our match being \$225,000. This Grant is for replacing the 12” water main from South Franklin Street to South Walnut Street.

Motion for Suzanne Touch to sign the contract and commitment letter.

Made by: John Rothenberger Seconded by: Pete Merkel

X Motion Carried Motion Failed

Claim Inquiry

Colin Boyer inquired about a claim regarding an employee, and Suzanne Touch indicated a \$550.40 deductible might be involved. Suzanne Touch will contact the insurance company to find out what this is about.

Police Grant Extension

The grant between Highway Safety and Fleetwood Police Department for DUI check points has been extended (October 9, 2018 thru September 30, 2020).

Motion for Suzanne Touch to sign paperwork.

Made by: Colin Boyer Seconded by: John Rothenberger

X Motion Carried Motion Failed

Capital Budget

Chris Young provided Council with preliminary Capital Budget list which was reviewed during meeting.

Bills

Motion to pay bills for Sept 2018.

John Rothenberger stated that checks were signed earlier this week to get the bills paid on time.

Made by: John Rothenberger Seconded by: Ralph Touch

X Motion Carried

Motion Failed

Minutes

Ralph Touch will print and send a copy of the September 10, 2018 borough council meeting minutes to Council members to review until the next borough meeting.

Motion to adjourn meeting at 8:45pm.

Made by: Ralph Touch

Seconded by: Chris Young

X Motion Carried

Motion Failed

Submitted by:

Doreen O’Neil, Borough Recording Secretary