

FLEETWOOD BOROUGH COUNCIL MINUTES

BOROUGH COUNCIL MEETING

BOROUGH COUNCIL WORKSHOP

Date: December 10, 2018

Roll Call:

Suzanne Pittella Touch

Tammy Gore, Mayor

Pete Merkel

Doreen O'Neil, Secretary

Jim Meals

Andy George, Esq.

Chris Young

Ralph Touch

Colin Boyer

John Rothenberger

Also Present:

Craig Conrad, Public Works Director

Robert Weidner, Highway Commissioner

Steve Stinsky, Police Chief

John Manmiller, Fleetwood Fire Company Chief

Mike Ebersole, Barry Isett & Associates

Reading Eagle _____

Patriot _____

The regular monthly Borough Council meeting held at 110 West Arch Street, Suite 113 was called to order at 6:36pm by President Suzanne Touch.

Police Department

Chief Stinsky provided overview to Council of the November 2018 police report as attached.

Chief Stinsky discussed with Council that he would like to reinstate Micah Long as a part-time police officer for the borough. Chief stated that if approved, Officer Long would go through training during December 2018 and would start working in January 2019.

Motion to reinstate Micah Long as part-time police officer.

Made by: Colin Boyer

Seconded by: Chris Young

Motion Carried

Motion Failed

Chief Stinsky reviewed the status of the ARL services. As of now they will extend the services through the month of January 2019. There are ongoing discussions by ARL as to the contract/services to be provided after January.

Police Department (Continued)

Chief Stinsky noted that on December 13, 2018, there is an FOP meeting. During this meeting, Officer Tom Focht will receive an award for honorable service, retired Sergeant Greg Geisinger will receive a veterans award for more than 25 years of service to the community, and the Fleetwood Police Department will receive an award for efforts during the recent road construction projects.

Discussion regarding the 2019 Police Service Agreement with Richmond Township. Chief Stinsky took agreement along to the Richmond Township meeting being held this same night. Motion to adopt the 2019 Police Service Agreement with Richmond Township paying \$39,581.45 a month to the borough.

Made by: Chris Young **Seconded by: Pete Merkel**
X Motion Carried **Motion Failed**

Barry Isett & Associates (BIA) – Mike Ebersole

Refer to the attached BIA report.

Fleetwood Park Restroom Facility

Chris Young summarized that the Concession Stand and Restroom Facility were previously bid as one project, but exceeded budget for project. It was decided to do rebids for just the restroom facility. The remodel of the concession stand could be done by Public Works employees and would be handled as a separate project.

Mike provide document to Council of the 8 bids received for this project. Mike explained the 4 Allowances on document were part of the base bid. The Alternate #3 of \$4808 and Alternate #4 of \$9953 would be added to the base bid. There was some question on figures, Mike will review and confirm the Alternate #3 and #4. Mike noted that Balton Construction submitted necessary documentation and it was all valid.

Motion to approve the low bid of Balton Construction provided the project cost does not exceed \$450,000. Subject to reviews of bidder’s papers by BIA Engineers and Andy George, Esq.

Made by: Chris Young **Seconded by: John Rothenberger**
X Motion Carried **Motion Failed**

East Vine Street

Mayor Gore questioned that status of East Vine Street. Craig Conrad reported that they started the sewer lines.

NOV

Colin Boyer inquired about an NOV that was submitted. On 11-19-18 it was dismissed due to clerical error by the MDJ staff. What was the cost/amount of money wasted due to this error? Suzanne Touch requested that Colin send her the information for her to review. Chris Young emailed Larry (BIA) asking for clarity of what occurred with this NOV.

Guests: See Attached list.

East Arch Street

A resident inquired what the plan was to resolve the flooding on East Arch Street. He stated that the last rain fall we had the flooding was worse and came up over sidewalks, even though the East Main Street road construction project was completed.

Craig Conrad explained that the Beech and Arch Street intersection will be milled out, redone and swales rebuilt during the Summer of 2019.

There was discussion that this year has been an extremely wet year. The last rainfall we had was 4”.

Craig Conrad mentioned they have one new pump installed. They also have flow meter (cost \$6000) installed to monitor the flow and determine what sized pumps are needed.

2019 Fleetwood Borough Budget

Documents of the published 2019 Budget were distributed. The budget has increase of 0.2 mill. Colin Boyer had discussion with other Council members regarding the Fire Tax and that Council should scrutinize all line items on the Fleetwood Fire Company budget. . Colin pointed out that of 74 municipalities, there are only 2 that are higher than Fleetwood. Colin requested that the FVFC provide more details on how the money is being spent, are they paying down loans?

Colin mentioned that during the 11-12-18 meeting, while Chief Manmiller provided presentation summary of 2017 regarding funds, truck equipment, training, volunteers, etc; Chief Manmiller did not provide answer to Colin’s questions.

Chris Young noted that the FVFC expenses are reviewed each month by Council before payment is made.

Mayor Gore stated that she approves of the FVFC putting money aside to put toward future truck/equipment purchases. Chris Young stated that \$100,000 should be put aside each year toward trucks/equipment, however only \$60,000 is put aside each year.

Suzanne Touch mentioned that the FVFC plan to put money aside for future purchases needs to be done to plan for the future.

Colin Boyer questioned who keeps track of the individual account categories. Chris Young suggested that Kap Stauffer could break out the different categories to show the breakout of monies.

Motion to adopt the 2019 Budget which includes the Fire Tax.

Ordinance #: 637

Made by: Chris Young

Seconded by: John Rothenberger

X Motion Carried

Motion Failed

Opposed to Fire Tax portion of budget: Colin Boyer (approves regular budget items)

Motion to set the tax rate for 2019

Made by: Pete Merkel

Seconded by: John Rothenberger

X Motion Carried

Motion Failed

Opposed to Fire Tax portion of budget: Colin Boyer (approves regular budget items)

Police Bargaining Unit Agreement

Chris Young and Suzanne Touch had received a tentative agreement. The agreement specifies what insurance coverage police officers would receive. A copy of the contract was given to Council to review. There was some wording changes made to the contract.

Motion to sign the agreement with the approved verbiage changes.

Made by: Chris Young

Seconded by: Jim Meals

X Motion Carried

___ Motion Failed

2019 Water and Sewer Budget

John Rothenberger distributed copies of the Water and Sewer budgets for 2019. The Water budget is \$975,608 and includes new software. The Sewer budget is \$884,487.

Colin Boyer inquired about rate changes. John stated that there are no rate changes with the 2019 budget.

Motion to adopt the 2019 Water and Sewer budgets.

Made by: John Rothenberger

Seconded by: Pete Merkel

X Motion Carried

___ Motion Failed

Tannery Lot

Chris Young reported that BL Companies has provided a contract at a fee of \$40,000 for design, permits, surveying, etc. Andy George, Esq. has reviewed this contract.

Pete Merkel reminded Council that we are committed to giving ‘X’ number of spaces to the Fleetwood Bank. The Fleetwood Bank has requested to be involved in the design of the parking lot. Chris Young mentioned it could be a year until the paving is done.

Motion to sign the BL Companies contract with a cost of \$40,000.

Made by: Pete Merkel

Seconded by: Jim Meals

X Motion Carried

___ Motion Failed

Tannery Lot – Stone Replacement Agreement

Craig Conrad mentioned that RoadCon had used sections of the Tannery lot for staging and storage of supplies and equipment. We had an agreement with RoadCon that following completion of the PennDOT road construction projects, they would fix the Tannery Lot to have 6” of stone in these areas. Craig reported this was not done yet and some area have 2” or less of stone. Pete expressed concern that if 6” of stone is placed on this lot that it could affect drainage and flooding onto sidewalks. It was mentioned that the 6” of stone would be graded along the edges of road/sidewalks.

Andy George, Esq. suggested that Craig contact RoadCon and give them a gentle reminder. Suzanne Touch stated that if there are no results following the phone call, then Craig should forward information to Andy George, Esq.

Fleetwood Stream Bank (Original Project)

Craig Conrad reported that he had meeting with BIA regarding the MS4 for the stream bank which was the original project (not the project due to erosion from storms/flooding this summer). Craig asked for permission from Council to resubmit design work for grant next year in case the original grant gets denied.

Motion to give Craig approval to notify BIA to submit design work for grant.

Made by: Chris Young

Seconded by: John Rothenberger

X Motion Carried

Motion Failed

Borough Trash Receptacles

It was mentioned that six new trash receptacles (2 each) were purchased by the Fleetwood Rotary Club, Fleetwood Lions Club and Breakfast Brothers. Craig Conrad and Bobby Weidner inquired about plaques for the new receptacles. They may be able to use the 3 existing plaques of these 3 organizations, but will need to purchase 3 more. It was noted that the Public Works department empties these trash receptacles.

Bobby Weidner inquired if liners were ordered when the trash receptacles were ordered, this was not known. Bobby and Craig will check and order liners as needed.

Resident Trash Receptacles and Recycling Containers

Pete Merkel inquired as to outcome of prior discussions regarding residents leaving their trash receptacles at the curb indefinitely. There is no ordinance regarding trash cans. Mayor Tammy Gore had given a friendly reminder/suggestion in a letter.

Discussion on recycling containers being placed out at curbs on windy days and recycling blowing around neighborhoods.

Fleetwood Civil Service Commission

Chris Young mentioned that William (Bill) Spayd was a member of this group. However, Bill no longer resides in the Fleetwood borough. Chris discussed that Robert (Bob) Knoll is currently the alternate and would like to recommend Bob Knoll as the replacement for Bill Spayd. Chris mentioned that Max Torres had expressed interest in this group; he will be asked to become the alternate for this group.

Motion to recommend Robert (Bob) Knoll to replace William (Bill) Spayd and have Max Torres be the alternate (provided he accepts the position).

Made by: Chris Young

Seconded by: Jim Meals

X Motion Carried

Motion Failed

Bills

Motion to pay bills for November 2018.

Motion to give permission to Kap Stauffer to sign bills for end of December 2018.

Made by: John Rothenberger

Seconded by: Jim Meals

X Motion Carried

Motion Failed

Minutes

Motion to approve the August 13, 2018, September 10, 2018 and November 12, 2018 borough council meeting minutes.

Made by: John Rothenberger **Seconded by: Pete Merkel**
 X **Motion Carried** **Motion Failed**

Alex Szoke Commemorative Sign

Chris Young discussed that he had spoken to Judy Schwank about having a commemorative street sign erected on West Main Street in memory of Alex Szoke who was involved in numerous community organizations/events for 40 years.

Motion to contact Judy Schwank to have her start processing the request for the street sign.

Made by: Chris Young **Seconded by: Jim Meals**
 X **Motion Carried** **Motion Failed**

January 2019 thru January 2020 Borough Council Meeting Schedule.

Meetings are held in the Community Center, Room #113 starting at 6:30pm.

<u>Regular Meeting</u>	<u>Workshop Meeting</u>
01-14-19	01-28-19
02-11-19	02-25-19
03-11-19	03-25-19
04-08-19	04-22-19
05-13-19	05-28-19 *(Tuesday)
06-10-19	06-24-19
07-08-19	07-22-19
08-12-19	08-26-19
09-09-19	09-23-19
10-07-19	10-28-19
11-12-19 *(Tuesday)	11-25-19
12-09-19	12-16-19

01-06-20 (Reorg Mtg)
01-13-20 01-27-20

Motion to adopt the 2019 Borough Council meeting schedules and have Andy George, Esq, publish the meeting dates.

Made by: Chris Young **Seconded by: Jim Meals**
 X **Motion Carried** **Motion Failed**

Executive Session

Council went into an Executive session at 8:30pm.
Meeting was called back to order at 8:45pm. No further business.
Motion to adjourn meeting at 8:50pm.

Made by: Chris Young **Seconded by: Pete Merkel**
 X **Motion Carried** **Motion Failed**

Submitted by:
Doreen O’Neil, Borough Recording Secretary