

FLEETWOOD BOROUGH COUNCIL MINUTES

BOROUGH COUNCIL MEETING

BOROUGH COUNCIL WORKSHOP

Date: February 11, 2019

Roll Call:

Suzanne Pittella Touch

Tammy Gore, Mayor

Pete Merkel

Doreen O'Neil, Secretary

Jim Meals

Andy George, Esq. (Called In)

Chris Young

Ralph Touch

Colin Boyer

John Rothenberger

Also Present:

Craig Conrad, Public Works Director

Robert Weidner, Highway Commissioner

Steve Stinsky, Police Chief

John Manmiller, Fleetwood Fire Company Chief

_____, Barry Isett & Associates

Keith Dmochowski, Reading Eagle

Patriot _____

The regular monthly Borough Council meeting held at 110 West Arch Street, Suite 113 was called to order at 6:30pm by President Suzanne Touch.

Police Department

Chief Stinsky provided overview to Council of the January 2019 police report as attached.

Chief Stinsky stated that Elliot Kreimendahl graduated the police academy, background check and physical results are good and requested Council to consider hiring Elliot as a part-time police officer for the Fleetwood Police department.

Motion to hire Elliot Kreimendahl as a part-time police officer.

Made by: John Rothenberger Seconded by: Colin Boyer

Motion Carried

Motion Failed

Mayor Tammy Gore swore in officer Elliot Kreimendahl.

The Police Services Agreement documents were signed by President Suzanne Touch and Recording Secretary Doreen O'Neil. Chief Stinsky delivered these documents to Richmond Township for their signatures.

Police Department (continued)

Discussion regarding ARL services. Chief noted that the contract ARL offers would cost the borough/township \$16,000 a year.

In the past, the average number of strays that Fleetwood Police have taken to the ARL is 7 dogs a year.

Chief had inquired with SafetyNet Sanctuary. This facility is working with the dog warden on getting a license and upgrading to be compliant to enable them to take in strays. Chief mentioned that discussions would be needed once they are compliant as to the cost if animals are taken there.

Chief mentioned he had spoken to the Human Society regarding their process. They charge \$50.00 for each stray dropped off at their facility. They are open 9-5pm.

Barry Isett & Associates (BIA) –

There was no representative from BIA present for meeting. Refer to the BIA report that was sent out.

Guests: See Attached list.

Community Center Leases

The Valendar Group (Web-Cemetaries) – Andy George, Esq spoke with them. Ralph Touch had spoken to Andy about adding verbiage for clearances for tenants with programs involving children.

Fleetwood Library and Fleetwood Historical Society will need to have verbiage added to their lease agreements since their programs also involve children.

Community Center

SURGE inquired about installing a display case for their trophies. The display case would be outside of the gym. It would be a free-standing case.

Motion to allow Bobby Weidner to work with SURGE regarding the placement of the display case and securing to the wall.

Made by: Colin Boyer
X Motion Carried

Seconded by: Jim Meals
_____ Motion Failed

Personnel

Motion to correct wording on original motion for Part-Time Over Time from '*> 40 hours/pay period*' to '*> 40 hours per week*'.

Made by: Chris Young
X Motion Carried

Seconded by: Jim Meals
_____ Motion Failed

Tannery Parking Lot

There was a meeting on 02-08-19. In attendance were Craig Conrad, Pete Merkel, Chris Young, Ryan (BIA), and Kevin (Hazmat firm) to review the concept drawing. The drawing will be reviewed at workshop and list of concerns compiled. Chris will contact BIA engineer(s) and BL Industries to see if they are available to attend the February 2019 work shop meeting to review the concept drawing. A copy of this concept drawing would be given to the Conservation District, DEP, Fleetwood Zoning and Planning committee to review. Craig Conrad emailed the electronic version of this concept drawing to Council members.

Unregistered Properties

The borough had sent out letters to businesses and rental properties that had not registered their properties. There has been no response from these businesses or rental property owners. Gina Sowers will provide list of businesses to Andy George, Esq.

Motion to authorize Andy George, Esq. to send letters to these unregistered businesses.

Made by: Chris Young

Seconded by: Pete Merkel

Abstained: Colin Boyer

Motion Carried

Motion Failed

Growing Greener Grant

Craig Conrad had applied for the Growing Greener watershed grant through BIA. This grant is for the restoration of the creek bank along the band shell driveway. The grant was approved. The cost to the borough is \$9800.

East Vine Street Curbing

The curbing needs to be done before the street is paved. Craig will review the letter that will be sent out to residents. This will be discussed with Council at the February workshop meeting.

Prior of Street Repairs for 2019

Jim Meals provided Council members with document of streets to be repaired and estimated costs. Craig Conrad noted that the costs are based on last years' asphalt costs.

Craig mentioned he met and reviewed this with the Water/Sewer Authority. They will stay away from streets that have water work projects in the future

There was a correction noted for the reference to East Pine Street line item. The cost is \$18,000 with a savings of \$32,000. Jim will update the document to reflect this. The \$14,000 difference will be applied toward additional patching/paving.

Colin Boyer inquired about handicap ramps, sidewalks, and curbs for these paving projects.

Craig mentioned the cost of ramps is built in the totals.

Craig mentioned that next year they will look at curbing and compile list of needed repairs and then notify homeowners.

Motion to authorize placing these paving amounts in the Capital Budget.

Made by: Jim Meals

Seconded by: John Rothenberger

Motion Carried

Motion Failed

Water Department – New Software

The Water Department is moving forward with the new billing software. Andy George, Esq. is reviewing papers for new contracts and may require some redrafting. Andy will meet with John Rothenberger to review concerns.

Memorial Day Parade

The Fleetwood Legion submitted plans for the Memorial Day parade route on May 27, 2019. Chief Stinsky sent Council an email of the parade route.

Motion to authorize Chief Stinsky to grant permission to the Fleetwood Legion to use the submitted parade route.

Made by: John Rothenberger Seconded by: Chris Young
X Motion Carried _____ Motion Failed

Civil Service

Max Torres accepted the Civil Service Appointee position.

Motion to accept Max Torres' acceptance to the Civil Service.

Made by: Chris Young Seconded by: Colin Boyer
X Motion Carried _____ Motion Failed

Angelmans Syndrome

Mayor Tammy Gore reminded Council that February 15, 2019 is recognized as Angelmans Syndrome. Chris Young will update the borough website (there is no room on the digital sign) and Fleetwood School District will post on their website and display on the outdoor message board.

Fleetwood Fire Company

John Manmiller gave Council a check in the amount of \$5,047 for reimbursement to the Fire Tax fund. This amount covers incorrect reimbursements for June 2017 through November 2018.

Mayor Tammy Gore will give check to Kap Stauffer.

Colin Boyer asked to see a copy of the auditor's recommendation for the Fire Tax overpayment.

John Rothenberger will forward the email to Council.

Trash Receptacles

Fleetwood Lions Club paid/sponsored one of the new trash receptacles. This check will be given to Kap Stauffer.

Bobby Weidner notified Council that the new trash receptacles were placed at BB&T bank, The Shop, and outside the Community Center. Bobby mentioned that he priced plaques (similar to the ones that were on the old trash receptacles) to put on the trash receptacles. These plaques would have the organization's name. The cost is \$350 per plaque. Bobby asked Council permission to look at a different type of plaque that would be more cost effective; permission given.

Community Center – Alcohol Permit

Colin Boyer inquired about the recent event held in the cafeteria of the Community Center that included alcohol. Colin mentioned concerns of this with juveniles participating in other events in the gym, in the maker space, and that the cafeteria doors were not being kept closed for the duration of the event.

Chris Young mentioned that Ron from SURGE contacted him stating there were parents who would have been interested in attending had they known of the event. There was discussion that the cafeteria doors do not always close tightly. Suzanne Touch asked Bobby Weidner to look at doors.

Capital Project

Jim Meals distributed copies of the Capital Projects. There was a discussion. Jim will add the park Growing Greener project and the street paving amount (\$250,000 total with \$100,000 from Liquid Fuels).

Water Certification

John Manmiller thanked Council for allowing him to take the three month water certification class. John received his license and will give a copy of the water operator license to the borough office to keep on file.

Upgraded Video Surveillance

John Manmiller notified Council that a camera and the DVR at the concession stand in the Fleetwood Park were upgraded. The new camera allows more coverage and faces the construction site. The new equipment was in the park budget. The prior equipment was 8-10 years old. John Manmiller stated that he gave Chief Stinsky the application for accessing the camera views, Chief will notify other officers. Officer Gallo currently has access to these camera views.

Fleetwood Park Restroom Facility

Craig Conrad reported that they secured the permit from Richmond Township for sewer hook-up.

Public Works

Craig Conrad reported that during the last snow storm, the new truck and plow was kept out on the main roads of the borough to keep roads clear and passable.

Bills

Motion to pay bills.

Made by: John Rothenberger

Seconded by: Chris Young

Motion Carried

Motion Failed

Motion to pay bills to ratify the activity of bills at the January 2019 workshop meeting.

Made by: John Rothenberger

Seconded by: Pete Merkel

Motion Carried

Motion Failed

Minutes

Motion to approve the January 14, 2019 borough council meeting minutes.

Made by: Chris Young

Seconded by: Jim Meals

Motion Carried

Motion Failed

Motion to adjourn meeting at 8:00pm.

Made by: John Rothenberger

Seconded by: Jim Meals

Motion Carried

Motion Failed

Submitted by:

Doreen O'Neil, Borough Recording Secretary