

FLEETWOOD BOROUGH COUNCIL MINUTES

BOROUGH COUNCIL MEETING

BOROUGH COUNCIL WORKSHOP

Date: March 11, 2019

Roll Call:

Suzanne Pittella Touch

Pete Merkel

Jim Meals

Chris Young

Ralph Touch

Colin Boyer

John Rothenberger

Tammy Gore, Mayor

Doreen O'Neil, Secretary

Andy George, Esq.

Also Present:

Craig Conrad, Public Works Director

Robert Weidner, Highway Commissioner

Steve Stinsky, Police Chief

John Manmiller, Fleetwood Fire Company Chief

Charley Myers, Barry Isett & Associates

_____, **Reading Eagle**

_____, **Patriot**

The regular monthly Borough Council meeting held at 110 West Arch Street, Suite 113 was called to order at 6:33pm by Vice President Pete Merkel.

Police Department

Chief Stinsky provided overview to Council of the February 2019 police report as attached.

Discussion regarding ARL services and stray dogs. Chief followed up with SafetyNet Sanctuary and they are getting close to being ready for inspection.

Chief Stinsky mentioned he received email from Maiden creek Township that contained a questionnaire as to what type of stray dog services the Fleetwood Borough would be interested in. Maiden creek will compile responses and put out a bid. Chief Stinsky notified Council that he had filled out the form and submitted back to Maiden creek Township.

Chief Stinsky stated he had received an email from UCR (Uniform Crime Reporting). The UCR collects police statistics for the FBI. Chief submitted this information as of 03-11-19.

Barry Isett & Associates (BIA)

BIA submitted their report to Council. The following items were discussed:

Fleetwood Park Restroom Facility

The construction is 30% complete. The foundation slab will be poured on 03-13-19. The restroom facility construction will be completed May 2019.

Tannery Parking Lot

BIA and BL Industries attended the February 25, 2019 workshop meeting to review the tentative drawings with Council members. Drawings are being revised to eliminate some of the catch basin areas. The revised drawings will be submitted to DEP.

East Vine Street Curbing

Motion to authorize Andy George, Esq. to advertise for bids starting April 3, 2019. Review/approval of bids will be addressed at the May 13, 2019 borough council meeting.

Made by: John Rothenberger Seconded by: Jim Meals

X Motion Carried Motion Failed

Groff Building – West Locust Street

Mayor Tammy Gore mentioned she received a call from the Groff building realtor, Nelson Oswald. The realtor is trying to get in contact with Larry (BIA). There is a Karate school inquiring as to what approvals/documents are needed to get their business setup on the 2nd floor of this property.

Chris Young stated the Karate school business would need to fill out the necessary forms, applications, and zoning permits. This paperwork would be given to Larry (BIA) to address. There were discussions regarding this building condition/safety. Larry (BIA) had sent email to Mr. Groff regarding issues with chimney structures that need to be repaired.

Guests: See Attached list.

Water Meter Ordinance

Andy George Esq. stated that the original ordinance relates to water connections. The amendment would allow Fleetwood Borough employees to have access to the water meters and if not given access, gives them permission to turn off the water to the specific residence. The amendment would also allow for estimates to be made for billing purposes, if access is not granted. Public Works mentioned they have left business cards, letters at the residences and no responses from the residents.

Motion to have Andy advertise to adopt the new ordinance/amendment at the April 8, 2019 borough council meeting.

Made by: John Rothenberger Seconded by: Pete Merkel

X Motion Carried Motion Failed

Fire Hydrant – 26 West Main Street

Craig Conrad reported that the fire hydrant is not plumb and the specs for the road construction project stated they must be plumb. Craig mentioned that the road construction project is still open and at various progress meetings, he had brought up the fire hydrant not being plumb. Craig said that Arro engineers noted that at some time the hydrant was plumb. Discussions regarding the monetary offer from RoadCon to settle. It was decided that Craig would contact Wexcon to have them provide an estimate of what it would cost to fix this. Photos should also be taken. The estimate from Wexcon will be reviewed at the March workshop meeting. If needed, Suzanne Touch and Tammy Gore would draft letter to send to RoadCon regarding Wexcon's estimate to fix.

Fleetwood Rec Board – Creating with Cocktails Event (BYOB)

The Rec Board is having a painting event on March 21, 2019 in the Community Center cafeteria. Chris Young had sent a letter to the Fleetwood Police, Public Works, Fire Dept and EMA regarding the event. Chris mentioned in the past it was discussed to allow the Rec Board to do a yearly permit for this type of event, however, he is open to applying for the alcohol permit on a regular basis. It was mentioned that in past events like this, there have not been any issues. Colin mentioned concerns of this BYOB event with juveniles participating in sports in the gym and in the maker space.

There were discussions and decision is to have the Rec Board apply for permit on a regular basis for this type of event. That will allow Council, Police, others to evaluate the outcome from the prior event.

Motion to have Council approve the permit for the Rec Board BYOB painting event on March 21st.

Made by: Chris Young

Seconded by: Ralph Touch

Opposed: Colin Boyer

X Motion Carried

Motion Failed

Community Center Cafeteria/Kitchen Floors

A quote was received to have the cafeteria and kitchen tile floors professionally cleaned. The cost is \$1800.

Motion to add the \$1800 to the budget

Made by: Ralph Touch

Seconded by: John Rothenberger

X Motion Carried

Motion Failed

Community Center Leases

Discussion regarding the 1-year lease agreements for the Valendar Group and Fleetwood Historical Society. Ralph Touch distributed to Council members the full list of businesses/renters in the Community Center and their lease timeframe.

Motion to adopt the two lease agreements for the Valendar Group and the Fleetwood Historical Society and have President Suzanne Touch sign the agreements.

Made by: Ralph Touch

Seconded by: John Rothenberger

X Motion Carried

Motion Failed

Fleetwood Bible Church

Chris Young mentioned that someone from the Fleetwood Bible Church contacted the borough office about holding a reading event with the Girl Scouts at the gazebo by the pond in the Fleetwood Park.

Chris mentioned someone else from the Fleetwood Bible Church also inquired about holding a public game event between the baseball fields in the Fleetwood Park.

These 2 people will be notified to contact the Fleetwood Borough Office to schedule dates.

Sidewalk and Shade Tree Ordinance

Andy George, Esq. mentioned that the draft of the sidewalk and shade tree ordinance is being reviewed. This draft will be reviewed with Council at the March 25th workshop meeting.

There was discussion regarding the planting of trees in the beauty strip.

Fleetwood Pool

Ralph Touch stated that the fees for the pool will remain the same as 2018.

Ralph mentioned that Mary Templin has agreed to have her family members run the pool concession stand and give 10% of profits to the borough. Mary will be responsible for acquiring the necessary food licenses. The license will allow them to sell food at the concession stand window that is outside of the fenced area of the pool. The workers are not employees of the borough.

Colin Boyer questioned the 10% profits. Ralph noted this was offered by Mary Templin. Colin expressed concern of what if after 2 weeks they decide to stop serving food from the pool concession stand, then what happens? Ralph will discuss with Mary.

It was stated that the pool concession stand lease will need to be updated to account for hot food being served. Also the Playground lease for the summer program also needs to be updated.

Andy George, Esq. will check into what liability/insurance Mary Templin would need for the pool concession stand and send the information to Ralph Touch.

Motion to have Andy George, Esq. prepare lease for pool concession stand.

Made by: Ralph Touch

Seconded by: John Rothenberger

 X **Motion Carried**

 Motion Failed

Handicap Parking

Ralph Touch mentioned there were three different requests for handicap parking spaces and these 3 residents have off-street parking on their property. This will be further discussed and ordinance reviewed at the March workshop meeting

Fleetwood Forum Newsletter

Suzanne inquired if Colin or Doreen received any other articles from organizations. It was discussed that the Rotary inquired today if too late since deadline for articles was March 1st. Suzanne Touch said Rotary needs to have article to her by March 12th, she will finalize the layout of articles received on March 13th and submit to the publisher. Suzanne will share the publisher's draft with Colin and Doreen to confirm the articles received are all included.

Bills

Motion to pay bills.

Made by: John Rothenberger

Motion Carried

Seconded by: Ralph Touch

Motion Failed

Minutes

Motion to approve the February 11, 2019 borough council meeting minutes and the February 25, 2019 workshop minutes.

Made by: Chris Young

Motion Carried

Seconded by: Ralph Touch

Motion Failed

CELG Organization

Suzanne Touch received email from Janice DeLay asking if the borough is submitting \$150 to the CELG Organization.

Motion to notify Kap Stauffer to submit the \$150.

Made by: Ralph Touch

Motion Carried

Seconded by: Pete Merkel

Motion Failed

Fleetwood Lions Club

Jim Meals gave \$1000 check to Ralph Touch from the Fleetwood Lions Club towards the Christmas light purchase.

Blue Ribbons

Mayor Tammy Gore questioned if we wanted 50 or 100 blue ribbons to hang throughout the borough. It was decided to get 100 ribbons. There was discussion as to who would hang the ribbons and also be responsible for taking them down. No final decision on who would be responsible for this.

Fleetwood High School Band

Mayor Tammy Gore mentioned that Mr. Chuck Ebersole is retiring after 34 years of service as the band director. She will like to do a proclamation for his services to the school and the various community events in which he and the band participated.

Codification of Ordinances

Chris Young mentioned that codification of the ordinances will take a lot of energy and the cost would be approximately \$10,000. When you attain one of these firms they will keep track of the revisions moving forward. Council was in agreement that is needed and need to get the process going.

Fleetwood Welcome Sign (South end of 662)

John Rothenberger mentioned that the Fleetwood Welcome Sign at the south end of 662 (just outside the boro line) is looking rough. It was discussed that in the past, the resident who owns the property that the brick pillars/sign is erected on will not allow a new sign to be installed. Bobby Weidner will take photos of the new signs and talk to the resident.

Boy Scouts

Craig Conrad was contacted by the Boy Scouts about doing an Earth Day clean-up at the Fleetwood Reservoir. Craig said it would be scheduled for May 4, 2019 and involves about 15 boy scouts. Craig said he had also discussed with the Boy Scout leader about providing MS4 education to the group. The leader was open to this additional education for the boy scouts John Rothenberger inquired about insurance. Craig will contact the Boy Scout leader and have him provide release waiver.

Asbestos – Boiler Room and Work Shop

Bobby Weidner stated he received the quotes for asbestos removal. The cost for the boiler room is \$39,000. The cost for the Work Shop area is \$4200. Discussion that for now, the Work Shop area will be remediated. Jim Meals will add line item for the \$39,000 boiler room asbestos remediation on the budget as a place holder. It was stated that even when the asbestos is removed from the boiler room, the boiler, pipes, etc also need to be removed which would be an additional cost.

Motion to remove the asbestos from the Work Shop area at a cost of \$4200.

Made by: Ralph Touch

Seconded by: John Rothenberger

X Motion Carried

Motion Failed

Motion to adjourn meeting at 8:56pm.

Made by: Ralph Touch

Seconded by: Jim Meals

X Motion Carried

Motion Failed

Submitted by:

Doreen O’Neil, Borough Recording Secretary