

FLEETWOOD BOROUGH COUNCIL MINUTES

BOROUGH COUNCIL MEETING BOROUGH COUNCIL WORKSHOP

Date: April 8, 2019

Roll Call:

<input checked="" type="checkbox"/> Suzanne Pittella Touch	<input checked="" type="checkbox"/> Tammy Gore, Mayor
<input checked="" type="checkbox"/> Pete Merkel	<input checked="" type="checkbox"/> Doreen O’Neil, Secretary
<input checked="" type="checkbox"/> Jim Meals	<input checked="" type="checkbox"/> Andy George, Esq.
<input checked="" type="checkbox"/> Chris Young	
<input checked="" type="checkbox"/> Ralph Touch	
<input checked="" type="checkbox"/> Colin Boyer	
<input checked="" type="checkbox"/> John Rothenberger	

Also Present:

Craig Conrad, Public Works Director
 Robert Weidner, Highway Commissioner
 Steve Stinsky, Police Chief
 John Manmiller, Fleetwood Fire Company Chief
 Ryan Kern, Barry Isett & Associates
 Marge Rumbaugh, Reading Eagle
 _____, **Patriot**

The regular monthly Borough Council meeting held at 110 West Arch Street, Suite 113 was called to order at 6:37pm by President Suzanne Touch.

Police Department

Chief Stinsky provided overview to Council of the March 2019 police report as attached.

Chief Stinsky discussed putting the 2012 Dodge Charger out for auction.
Motion to authorize Chief Stinsky to list the 2012 Dodge Charger police vehicle for auction bids.

Made by: Colin Boyer Seconded by: Ralph Touch
 Motion Carried _____ Motion Failed

Chief Stinsky will be doing an active shooter demo on 04-25-19 at St. Paul’s UCC.
Chief Stinsky reported that parking patrol training was held with borough employees.
The parking lot at the corner of W. Myrtle Alley and North Pearl Alley has been posted for two hour time limit between 7:00am and 9:00pm. There have been instances of people taking up two spaces. A business owner inquired about buying some spaces on this parking lot.
Chris Young informed Chief that there has been good feedback on the 2-hour parking restriction.

Police Department (continued)

Discussion regarding cars for sale that are parked in the front lawn of a residence. Chief will notify other Fleetwood Police officers to monitor and provide feedback. Chief will update Council on findings. Mayor Gore stated the need to evaluate car sale volume per residence within the borough

Chief reported that there were 2 dog attacks last month, owners were cited. There was discussion regarding dog ordinance.

Craig Conrad notified Chief that on Wednesday, April 10th a non-borough worker will be doing checking and reading hydrants. The worker will have a truck and golf cart. Chief asked Craig to provide him with the company/employee name and truck information.

Barry Isett & Associates (BIA) – Ryan Kern

BIA submitted their report to Council. The following items were discussed:

Arch and Beech Street Intersection

Crown is 3” high and needs to be milled down and swales will be added. Discussion on BIA doing design and propose plans for this project and work with Craig Conrad.

Motion to have BIA design/plan improvements for the Arch and Beech Street intersection with a start time June 2019 and not to exceed \$4000.

Made by: Ralph Touch
X Motion Carried

Seconded by: Chris Young
Motion Failed

MS4

Documents were submitted to DEP. Waiting to hear back on grant.

Fleetwood Park Restroom Facility

The walls are two-thirds done. The construction completion dates is May 17, 2019.

Tannery Parking Lot

There was a conference call with Andy George, Esq. which went well. There are zoning variances that will be required. Some of the parking spaces will extend over the property line at Foundry Alley (need to be 10ft from street/right-of-way). The zoning ordinance requires the parking lot have an area devoted to interior parking lot vegetative cover, which is at least 10% of the total surface area of the parking lot. Pete Merkel distributed tentative diagrams of the parking lot to Council. The current plan would have 183 parking spaces.

Andy George, Esq. stated he would attend the zoning hearing for the Tannery parking lot and Council members can also attend.

Discussion on ADA spaces/Fleetwood Bank dedicated parking spaces. Mayor Gore questioned if the designated Fleetwood Bank spaces could be used during non-banking hours. Pete Merkel will meet with Fleetwood Bank officials to discuss these 2 items.

Pete Merkel will also talk to the Planning Commission regarding this project.

Barry Isett & Associates (BIA) – Ryan Kern

Discussion if Geotechnical drilling is needed on this parking lot. For three years heavy construction vehicles were on this lot during the PennDot road construction projects and there was no evidence of settling. Council does not feel this is necessary.

East Vine Street Curbing

April 3 and April 10, 2019 the curbing project bid will be advertised in the Reading Eagle. The bid will be awarded at the May 13, 2019 meeting. Ryan notified Council that Taurusus will be acquiring their own contractor for the curbing replacement at their property.

Fleetwood Pool Grant

Craig Conrad is working on closing out the pool grant. Kap Stauffer gave paperwork to Craig and there is a paper for Andy George, Esq to sign. Some of the work at the pool was done prior to Craig’s employment with the Fleetwood Borough. Craig would like Brian Smith (BIA) to review the forms.

Motion for all appropriate parties to review and fill-out the papers to close out the DCED pool grant.

Made by: Ralph Touch
 X **Motion Carried**

Seconded by: Pete Merkel
 Motion Failed

Guests: See Attached list.

Water Meter Access Ordinance

A guest inquired about the ordinance in regards to the handling of late water payments. Andy George, Esq. mentioned that this ordinance is not related to late water payments.

Ratification of Plan to Sell Items

Discussion of items that are no longer used that Public Works would like to sell at auction
Motion to authorize Craig Conrad to auction items that are no longer needed.

Made by: Chris Young
 X **Motion Carried**

Seconded by: Ralph Touch
 Motion Failed

Eagle Scout Project

Craig Conrad reported that Aiden Kotsch will be doing an Eagle Scout project in the Fleetwood Park. His project is enhancing the gazebo by the pond. Aiden will be replacing rotten boards, painting, hanging planters and pressure washing the cement pad. Craig had told Aiden he is welcome to attend future borough meetings to give an overview of his plan.

Fleetwood Park Pond

Discussion regarding people feeding ducks; bread is not good for the ducks. Discussed placing signs at pond to educate people as to why they should not feed the ducks. Colin Boyer and Craig Conrad will look into what signs are available.

Fleetwood Park

Chris Young reported that the borough is looking to plant trees along the path that runs parallel with West Main Street. All of the sycamore trees that are in this area will be removed because of disease and interference with wires. The Shade Tree Commission has evaluated the area and recommended planting Kousha Dogwoods. These trees grow to about 25 feet tall and produce pink/white flowers. Chris reported that the money for this is in the budget. Also, the Fleetwood Rec Board will be installing lighting along this path.

Chris Young mentioned that the ball field along West Main Street is hard to maintain. Weeds are sprayed, but come back due to the condition of the field. Chris was given the phone numbers of coaches to check with them. Jim Meals will find out who is in charge of the little league and provide their contact information to Chris. Based on data collected it will be discussed if there is justification to keep this ball field. This will be discussed at the April 29th workshop meeting.

The road that goes back along the band shell will remain closed until the creek bank can be reconstructed. The funding was approved, but the paperwork is delayed in Washington.

DCED Payment Request

Andy mentioned there was a DCED payment request form. Kap Stauffer wants to submit to get payment. Amount is 85% of \$136,860 which is \$116,331.

Motion to have Kap Stauffer submit forms.

Made by: Chris Young

Seconded by: Ralph Touch

X Motion Carried

Motion Failed

DCED Greenways, Trails and Recreation Grant

There is a grant that can be applied for that is a max 15% up to \$250,000. Mary (BIA) offered to work on writing the grant if Council chooses to do so. Information on this grant was sent to Pete Merkel and Craig Conrad to review to see if can be used for watershed area. Pete met with Tom (who works with Judy Schwank). Craig sent quotes and emails from DEP. Larry Lloyd (BIA) discussed the grant and offered suggestions to Craig for the Reservoir.

Pickleball Update

Pickleball will continue at the Community Center on Tuesdays and Thursdays with 3 courts available. Ron Hummer (SURGE) was accommodating. Pickleball will be held indoors at the Community Center from September to May. Pickleball will be held outdoors at the basketball court located at the East Locust Street Playground from May to September 5-days a week. These will be pick-up games and are not affiliated with the Fleetwood Rec Board. Craig Conrad mentioned that he wants to fix some cracks in the outdoor court before the basketball court is relined.

Library

Ralph Touch reported they are trying to get plan in place regarding the Library moving. Mayor Gore, Jim Meals and Chris Young should let Ralph know if any changes are needed to the plan. This will be discussed at the April workshop meeting. It was stated the asbestos was removed from the Work Shop area of the Community Center.

Chicken Farm - Richmond Township

The proposed plan for a chicken farm is not in the borough. As a courtesy, the borough has received drawings which were given to the Planning Commission to review. There will be two chicken houses with about 40,000 chickens per house. Pete Merkel will talk to Russell Anderson (Planning Commission) and request that he and others of the Planning Commission review the drawings/documentation and provide feedback/concerns.

Fleetwood Pool/Concession Stand

Ralph Touch reported that he has left 2 messages with the inspector, but has not heard back from him. Ralph needs to talk to the inspector to see if a license is needed by the person who will be running the concession stand. The borough would pay \$100 a week to Barbara to run the stand.

Suzanne Touch is meeting with Mary Templin and Lyn Sipos (summer playground) on 04-12-19 to discuss concerns and clarify misunderstandings regarding lifeguards and their duties. It was stated that the summer playground/camp group will not be utilizing the pool during the 2019 season. In prior seasons, they used the pool on Fridays.

Pearl and Myrtle Parking

Suzanne Touch mentioned that some business owners are inquiring about parking in this area. Suzanne is researching.

Water Meter Access/Connection Ordinance

Andy George, Esq. stated that the ordinance for amending the water meter access/connection had been advertised. Andy had paperwork for the Water Meter connection ordinance regarding shutoff and access to meters.

Motion to pass amended water meter connection ordinance.

Made by: John Rothenberger Seconded by: Pete Merkel

X Motion Carried Motion Failed

Ordinance #: 638

BIA Fee Schedule

Andy George, Esq. had resolution paperwork for the 2018 BIA fee schedule.

Motion to accept resolution for 2018 BIA fee schedule

Made by: Ralph Touch Seconded by: Chris Young

X Motion Carried Motion Failed

Resolution #: 2019-04-08

Borough Committee Pamphlet

Chris Young had distributed a copy of the pamphlet at a prior meeting for Council members to review/provide updates. Pamphlet needs to be updated to replace Mayor Gore's home phone with cell phone number. Council approved pamphlet for official distribution following the change in Mayor Gore's phone number.

Capital Budget

Motion to transfer \$100,000 from General to Capital Budget account.

Made by: Chris Young **Seconded by: Ralph Touch**
 Motion Carried **Motion Failed**

South Buttonwood Street Detour

Craig Conrad discussed with Council the need to close South Buttonwood Street on April 10, 2019 for building maintenance that will be occurring at SunSweet. The detour would be East Locust Street from the North Franklin Street side. Parking on East Locust Street would be reduced to one-side of street during this time.

Motion to authorize Craig Conrad to proceed with this detour route for 04-10-19.

Made by: John Rothenberger **Seconded by: Pete Merkel**
 Motion Carried **Motion Failed**

Bills

Motion to pay bills.

Made by: John Rothenberger **Seconded by: Ralph Touch**
 Motion Carried **Motion Failed**

Minutes

Motion to approve the March 11, 2019 borough council meeting minutes.

Made by: Ralph Touch **Seconded by: Pete Merkel**
 Motion Carried **Motion Failed**

Motion to adjourn meeting at 8:53pm.

Made by: John Rothenberger **Seconded by: Ralph Touch**
 Motion Carried **Motion Failed**

Submitted by:

Doreen O'Neil, Borough Recording Secretary