

# Borough of Fleetwood Rental Permit Application

Date of Application: \_\_\_\_\_

Rental Property address: \_\_\_\_\_

Number of apartment units at address: \_\_\_\_\_

Number of bedrooms by unit number: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_

Address of Owner: \_\_\_\_\_

Telephone number of Owner: \_\_\_\_\_

E-mail of Owner: \_\_\_\_\_

Name of Landlord / Property Manager if different from Property Owner: \_\_\_\_\_

Address of Landlord / Property Manager: \_\_\_\_\_

Telephone number of Landlord / Property Manager: \_\_\_\_\_

E-mail contact for Landlord / Property Manager: \_\_\_\_\_

**Certified Tenant List** – Please identify each unit and tenants within each unit at the property address listed above. Provide contact information for each tenant (ie: phone number/email/etc).

\*Please indicate if any of the tenants listed below are direct family members.

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**Tenant Moving Permit:**

Has your tenant submitted a moving permit to the Fleetwood Borough?  Yes  No

**Duration of Lease:**

Current lease will expire on \_\_\_\_\_ Or indicate if lease is month to month (Y/N) \_\_\_\_\_

**Rental Permit Fee: Checks made payable to Fleetwood Borough.**

\_\_\_ Odd numbered addresses require a \$50.00 fee per unit and a rental permit application every odd year.

\_\_\_ Even numbered addresses require a \$50.00 fee per unit and a rental permit application every even year.

**Amount enclosed \$** \_\_\_\_\_.

By signing this application, I certify that the foregoing information is true and correct.

Signature of Owner: \_\_\_\_\_

Print Name: \_\_\_\_\_

TO BE COMPLETED BY BOROUGH OF FLEETWOOD

Fee paid in the total amount of \$ \_\_\_\_\_ date: \_\_\_\_\_.

Property Inspected: date passed \_\_\_\_\_ date failed: \_\_\_\_\_

If failed, follow up inspection: date passed \_\_\_\_\_ date failed: \_\_\_\_\_

Permit Issued on \_\_\_\_\_