Fleetwood Borough Special Event Form

Per ordinance 603, please provide the following information for a special event:

2) Name, address and other contact info of sole person responsible for event. (Must include phone

1) Name and type of event:

	number that can be used day of event)
	Name:
	Address:
	Home phone:
	Business:
	• Cell:
	• E-mail:
	Day of event phone #:
3)	If this is sponsored by an entity or business? If so, please state below
	Name of entity/business:
	Contact person:
	Phone :
4)	Insurance: Who will be legally liable for the event?
	Name:
	Insurance company:
	Insurance coverage limits:
	 (Please provide certificate of insurance 30 days prior to event)
5)	Date, time, and duration of event:
	•
_,	
6)	
	• Participants = Spectators =
٦١	Diseas indicate have the generalible government and generalized for continuous and constate and
/)	Please indicate how the responsible party will address parking for participants and spectators:
	•
8)	Please indicate how the responsible party will address bathroom facilities:
٠,	•

9)	Please address how the responsible party will address garbage collection during and after the event: •
10)	Please address how the responsible party will address security, participant safety, spectator safety, and the general population safety at the event: (Include number of staff or volunteers that the responsible party will supply) •
11)	Will a "no-parking" for residents in area be requested of the borough? If so, please indicate location requested and duration. Note: parking for these residents must also be accounted for in #9 above. •
12)	Will traffic be affected in the area of the event? If so, how will the responsible party address traffic flow? •
13)	Please make any other relevant comments here: