



Borough of Fleetwood
Incorporated in 1873
110 W. Arch St
Suite 104
Fleetwood, PA 19522

**BOROUGH OF FLEETWOOD
PARK CONTRACT**

The Borough of Fleetwood has beautiful park facilities. Maintaining these facilities is the responsibility of ALL who use them. The sponsoring individual, group, or business will be held financially liable for any damages incurred, whether the damage was intentional or not.

- DO NOT remove tables from pavilion.
- The Borough will provide trash containers for your use. You are required to bag and tie your garbage and to clean up your area when finished. Pavilion must be left in a useable condition for the next renter.
- Payment in full is due at the time of booking.
- Refund Policy: cancellation must be 60 days or more prior to date of event for full refund.
- Note: The Park is under video surveillance at all times.
- No Alcoholic Beverages are permitted in the park areas.
- Must vacate park premises by Dusk
- No open fires are permitted on park grounds. You may bring gas grills if needed.
- Proof of insurance must be provided by Businesses or Clubs using the park facility.

I hereby certify that I have read, understand and agree to abide by the contents of the Borough of Fleetwood policy governing use of borough facilities. I understand that I am responsible for supervision of all participants in this activity. As the sponsor of this event, I understand that I (or my group/business) will be held financially liable for any damage to borough property. I will leave the facility in a clean & useable condition.

Contact Person (please print): _____ Signature _____ Date _____

User holds the Borough of Fleetwood harmless from all claims for injury to/or the death of any person, and for damage to/or the loss of any property arising out of or attributed directly or indirectly to the operations or omissions of the borough.

FLEETWOOD BOROUGH OFFICE Monday thru Friday 9:30 to 3:30 = 610-944-8220
POLICE (Non-emergency number) After hours, weekends or holidays = 610-655-4911

Type of Event: _____ Date of Event: _____

Facility Request: (Circle all applicable)

Pavilion #1, #2, #3, Bandshell, Concession Stand

Time Period Requested: Please designate time needed, including set-up & clean-up

Pavilions: From _____ To _____ (Must vacate park premises by Dusk)

Bandshell/Concession Stand: From _____ To _____

Rental Usage Fee \$ _____

Date Reservation Paid: _____ (Make checks payable to Borough of Fleetwood)

Name of Contact Person: _____

Address of Contact Person: _____

Telephone Home: _____ Work: _____ Cell: _____

Email address: _____

Adult(s) Supervising Activity: _____ Day Phone: _____
_____ Day Phone : _____
_____ Day Phone: _____

Approximate number of people attending: _____

Fill in the following if business or organization:

Organization/Business Name _____ Phone Number _____

Business Address _____

Admission Fee (if any) \$ _____

Proof of Insurance Received _____

Return this contract to the Borough Office, 110 W. Arch St., Fleetwood, Pa. 19522 with your payment to reserve your date.

* Not valid without Borough signature and Paid stamp affixed

Fleetwood Borough Signature _____ Date _____